

COMMISSION ON ACCREDITATION FOR CORRECTIONS
STANDARDS COMPLIANCE REACCREDITATION AUDIT

Louisville Metro Government
Louisville Metro Youth Detention Center
Louisville, Kentucky

October 17-19, 2011

VISITING COMMITTEE MEMBERS

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A. Introduction

The audit of the Louisville Metro Youth Detention Center was conducted on October 17-19, 2011 by the following team: Doug Sproat, Chairperson; Cheryl French, Member; and Barbara Denison, Member.

B. Facility Demographics

Rated Capacity:	96
Actual Population:	47 (40 males - 7 females)
Average Daily Population for the last 12 months:	60
Average Length of Stay:	19 days
Security/Custody Level:	Maximum
Age Range of Offenders:	13 - 17
Gender:	Male and Female
Full-Time Staff:	99 Contract Staff: 22
	7 Administrative, 2 Support, 5 Program, 85 Security, 22 Other

C. Facility Description

The Louisville Metro Youth Detention Center is located in downtown Louisville, Kentucky. The facility is part of the Jefferson County Judicial Complex and is under the umbrella of the Louisville Metro Government. The Louisville Metro Youth Detention Center (LMYDC) provides secure detention services for male and female juvenile offenders.

LMYDC is a three story concrete building which encompasses 79,640 square feet heated and cooled. This building houses the administrative offices, master control, medical, food service, academic school, library, laundry, gymnasium, warehouse, and the residential living units.

The south section of the building which is the newest is sprinkled and the older north section is 30 per cent sprinkled. There are twelve residential living units with eight single occupancy rooms in each unit. All the single occupancy rooms are wet. There is also a maximum security unit with three single occupancy wet rooms.

The first floor of the building houses the gymnasium, an outdoor enclosed recreation area, master control, intake, medical and a training room. The second floor houses residential living units and education. The third floor also houses residential living units, the maximum security unit and the administrative offices. Located in the basement is maintenance, central storage and the laundry. The design of the building is such that juveniles have unimpeded access to all detention services including access to the courts without leaving the building.

According to a handout in the welcome folder LMYDC's mission "is to provide the highest of structured care to their youth through a variety of creative programs and services that teach accountability and provide protection to the community."

D. Pre-Audit Meeting

The team met on Sunday, October 16, 2011 in Louisville, Kentucky to discuss the information provided by the Association staff and the officials from the Louisville Metro Youth Detention Center.

The chairperson divided standards into the following groups:

Standards #3-JDF-1A-01 to #3-JDF-2B-08:	Doug Sproat, Chairperson
Standards #3-JDF-2C-01 to #3-JDF-4B-15:	Cheryl French, Member
Standards #3-JDF-4C-01 to #3-JDF-5H-07:	Barbara Denison, Member

E. The Audit Process

1. Transportation

The team was escorted to the Louisville Metro Youth Detention Center by Clarence Williams, Director

2. Entrance Interview

The audit team proceeded to the conference room escorted by Director Williams, where a briefing was held with the Director and his administrative staff. Upon being asked whether there was anything the audit team needed to be aware of that was occurring or had occurred that could jeopardize the audit process, the Director indicated that there was nothing the audit team needed to be aware of in that regard. He also advised that there were no consent decrees, class action lawsuits, or adverse judgments against the Center at the present time. He further stated that the staff and juveniles were aware of the audit and audit signs were posted. He told the audit team there were no juveniles or staff that had made either written or verbal requests to speak to the audit team.

The audit team was than escorted by Director Clarence Williams to the training room where the formal entrance interview was held. The team expressed the appreciation of the Association for the opportunity to be involved with Louisville Metro Youth Detention Center in their reaccreditation process.

3. The following persons were in attendance:

William Bullard	Supervisor I, Admissions
Monty Fourte	Supervisor I, Admissions
Donnie Stoner	Youth Program Worker, Secure Detention

Sarah Peake	Social Worker, Secure Detention
Tim Maxwell	Supervisor I, Secure Detention
Golden Fleming	Youth Program Worker, Secure Detention
Lana McGown	Project Coordinator, Maintenance
Toni Rice	Senior Youth Worker, Secure Detention
Veronica Thompson	Youth Program Worker, Secure Detention
Shonda Bates	Youth Program Worker, Secure Detention
Cassandra Richardson	Assistant Director, Detention Center
Romonte Dishman	Supervisor II, Detention
Clarence Williams, Jr.	Division Director, Youth Detention Services
Michelle Sharp	Quality Assurance Coordinator, Youth Detention Services
Camille Davis	Training Specialist, Youth Detention Services

It was explained that the goal of the visiting team was to be as helpful and non-intrusive as possible during the conduct of the audit. The chairperson emphasized the goals of accreditation toward the efficiency and effectiveness of correctional systems throughout the United States. The audit schedule was also discussed at this time.

3. Facility Tour

The team toured the entire facility from 9:00 a.m. to 12:30 p.m. The following persons accompanied the team on the tour and responded to the team's questions concerning facility operations:

Clarence Williams, Jr.	Division Director, Youth Detention Services
Cassandra Richardson	Assistant Director, Youth Detention Center
Michele Sharp	Quality Assurance Coordinator, Youth Detention Services
Lana McGown	Project Coordinator, Maintenance
Monty Fourte	Supervisor I, Admissions
Tim Maxwell	Supervisor I, Secure Detention

4. Conditions of Confinement/Quality of Life

The quality of life was evaluated through the auditors' personal observations during the facility tour, revisits to certain areas during the audit process, and finally through interviews with staff and residents.

During the tour, the team evaluated the conditions of confinement at the facility. The following narrative description of the relevant programmatic services and functional areas summarizes the findings regarding the quality of life.

Security

The Louisville Metro Youth Detention Center is a three story concrete building with an internal open-air courtyard. LMYDC is adjacent to the Jefferson County Judicial Center. There are three perimeter access points to LMYDC. A staff and visitor entrance is available through the front door Monday through Friday 8:00 a.m. to 5:00 p.m. Visitors are greeted by staff in a glass enclosed reception area. After business hours and on weekends, visitors must push a buzzer to master control for assistance. Master control uses a computerized camera security system to visually review visitors prior to admittance. Before entering LMYDC, all visitors must secure all personal items in the visitor lockers and submit to additional screening with a hand held scanner.

The intake area door has entry from a four-car sally port. Master control screens access to this area. Intake staff are also able to use this perimeter exit during the course of their day. The back entrance is the main staff entrance. Access to LMYDC through this area is also controlled by master control. This entry area contains employee lockers and the facility's time clock.

Access throughout the building is accomplished with a variety of access buttons to master control and manual key access. The elevator vestibules on the 2nd and 3rd floor and the administration area are controlled by key pad entry. Other areas of the facility have access buttons to master control or manual key access, except the perimeter doors, which can only be accessed by master control. The old (north) section has door key access only.

LMYDC has an open parking area which is monitored by one of the three pan/tilt/zoom digital video cameras at LMYDC. The two remaining pan/tilt/zoom cameras are located in the gymnasium and the courtyard, respectively. In total, the facility has 96 cameras on a Bosch DESA digital recording system. All cameras are equipped for motion activated recording. Depending on the activity, recordings can be maintained for two to three months. Select administrative, supervisory and IT staff have access to review recorded footage and to save information on a CD, if necessary, for further review or investigation documentation.

Currently, there are two DESA systems (DESA 5 & DESA 6) that are inoperable because they are "old and worn out", and replacement parts are unavailable. This affects thirty-two (32) cameras and video surveillance in units 2H, 2G, the computer classroom, classroom 6, the education hallway, and some stairwells. Additional visual and auditory monitoring is provided by the senior detention staff to these affected areas. The entire system is to be replaced (within two months) with a new Pelco DX 4516 digital recording system.

Population counts are conducted at the beginning and end of each shift, when movement of residents occurs and as necessary throughout the day.

There is no freedom of movement on the part of the facility's population. Staffing is maintained at a supervision ratio of 1:12 in house and 1:2 for transport.

Except for routine transports to court or off compound movement, mechanical restraints (handcuffs, shackles) are used sparingly, and only with supervisory approval, if a juvenile is extremely out of control. A restraint chair may be used when a juvenile is self-injurious and all other options of compliance have been attempted. The assistant director or higher must authorize use of the restraint chair, and according to policy, must notify medical services. Medical services staff will report to the unit or will advise over the phone, if on-call. Use of the restraint chair is limited to a maximum of 30 minutes, unless the youth is still out of control after attempts to remove him. In addition, no chemical agents are used in the facility for control purposes.

Key control is maintained in master control. All keys are placed on security key rings and signed out as needed by staff. Master control completes a daily key inventory sheet on each shift. There are two lock boxes and several hanging key pegs labeled to coordinate with the key inventory. Youth detention workers pass keys and radios at the change of each shift and complete a key chain of custody form. These keys are not returned to master control.

Master control is able to communicate with other LMYDC staff using hand-held radios, land line telephones, intercom, and duress buttons. The facility's radios are on the same system as all local law enforcement and first responders. LMYDC uses Channel 1 for internal communication.

The facility's management project coordinator is on duty or on-call and is responsible for coordinating all aspects of LMYDC maintenance. Work orders are submitted and an inventory of all tools is done before and after the job is completed. All outside vendors are escorted throughout the building by the project coordinator or a supervisor.

Routine searches of all occupied and unoccupied areas of LMYDC are completed each shift, as per policy. Random shakedown searches of each resident's room is completed at least monthly. Juveniles are subject to physical pat-down searches upon admission and when returning from court or any off-compound transport. Strip searches may be done when admitting violent offenders or for other residents, when necessary, with the approval of a Supervisor II or the Assistant Director. No cavity searches are performed in LMYDC.

Environmental Conditions

The natural light, artificial light, and noise levels in the residential living units met standard requirements. All furnishings throughout the compound were in excellent condition.

The facility's heating and air-conditioning system provides consistent air flow and temperature control throughout. LMYDC's preventive maintenance log for the heating and cooling system was updated and in order.

LMYDC has two emergency generators; one in house and one outside with a total of 135 KW combined. The generators provide enough power to carry the Center's essential electrical load to avoid any operational interruption. The system is load tested weekly for 30 minutes. The generator's preventive maintenance log certainly reflected a very well maintained system and is by contract through Nixon Power Inc., of Louisville.

LMYDC's maintenance work orders are completed by the Maintenance Division of the Louisville Metro Government. The Maintenance Division works closely with the facility's Projector Coordinator to complete these work orders in a timely manner so as not to interrupt daily operations.

Sanitation

LMYDC certainly has an appropriate housekeeping plan in place. But, the auditors were concerned during the tour of LMYDC that some areas did not meet the facility's housekeeping standard. This was discussed with the administration and an immediate plan of action was activated with very positive results. This is certainly a testament that administration accepted the auditors concerns and took immediate action. A well-deserved thanks to LMYDC's staff.

All residents are responsible for the cleaning of their individual rooms. They are also responsible for the cleaning of all other areas of their living units. Chemicals and supplies in use for the cleaning of these areas was controlled, inventoried and under lock key. All of this cleaning is done under staff supervision. The residents exhibited a sense of pride in the work they put forth in the cleaning of their living units.

Solid waste removal is by contract with Industrial Removal, of Louisville. Insect and vermin control is by contract with Interrogated Pest Control Inc. of Louisville. The facility uses the city of Louisville's water, gas, and sewer services.

Fire Safety

LMYDC's annual fire safety inspection was current and all fire extinguishers were serviced and documented. The servicing of the fire extinguishers is by contract with Koorsen Fire and Security of Louisville. Koorsen also provides the preventive maintenance and inspection of the fire safety sprinkler system at the Center.

Fire drills are held in accordance with standard requirements and were documented. Fire safety evacuation routes were clearly posted throughout the center and all exit signs were illuminated. The first responders for fire related issues is the city of Louisville Fire Department just blocks from the facility.

It was obvious from the audit team's observations and discussions with residents and staff that fire safety is very important in LMYDC's daily operation. Control and use of flammables, toxics, and caustics met standard requirements and were under lock and key.

Food Service

LMYDC's food service is by contract with Canteen Correctional Services, a division of Compass Group with cooperate headquarters in Charlotte, North Carolina. Food service is staffed by a general manager, a food service director and three food service supervisors.

The food service menu is compiled by a registered dietitian. The menu is on a four-week cycle and provides 2900 calories per day. Food service served approximately 4,534 in the past month at a cost of \$ 9.60 per day for three meals. The food service department also provides medical as well as religious diets when requested.

The food service area was extremely clean, organized, and well-run. The auditors were very impressed with the professionalism of the food service manager and her staff. It was obvious by the appearance of the food service area that the staff take pride in their work. The juveniles at LMYDC do not work in food service.

The temperature logs for the freezer, walk-in cooler and dry storage were in order and met requirements for the standard. Chemicals were controlled, inventoried, and under lock and key. Sharps were inventoried and kept under lock and key.

The preventive maintenance and inspection of the range hood was current and is by contract with Koorsen Fire and Security of Louisville. The cleaning of the range hood is by contract with Rutledge Environmental of Louisville. The temperature log for the dishwasher was also current and met the standard's requirement. The preventive maintenance on the dishwasher was in order and was completed by contract with Service Solutions of Louisville.

The audit team ate the noon meal on the second day of the audit and found it to be tasty and plentiful. The audit team commends the food service staff for their outstanding work, which certainly adds to the residents' quality of life at LMYDC.

Medical Care

LMYDC contracts with Corizon to provide medical services at the facility. The medical department is staffed from 7:00 a.m. – 9:00 p.m. Monday through Friday and from 8:00 a.m. – 9:00 p.m. Saturday and Sunday. Staff include a full-time nurse manager/RN, a full-time LPN, part-time LPN, and an LPN scheduled as needed. A contract physician from the Department of Pediatrics from the University of Louisville is on-site Mondays, Wednesdays and Fridays for two hours each day. The nurse manager is designated as the health authority and is on call 24/7 along with the physician. Corizon Medical has its headquarters in St. Louis, Missouri.

The medical department includes a waiting area, nurses' station, two exam rooms, laboratory, dental clinic and storage room. There is no isolation or medical beds. The medical records are kept in locked files located in the nurses' station. The records include medical, dental and mental health documentation. When a juvenile is transferred to another facility, copies of pertinent medical information are transported with the juvenile to the new facility. Inactive files are retained until the juvenile reaches the age of 19 and at that time the records are shredded. The area was clean and well organized with good utilization of available space.

Juveniles in the need of emergency services or inpatient admission are transported to the Kosair Children's Hospital which is located in Louisville approximately 5 minutes from the Center or to the University of Louisville Hospital which is approximately 10 minutes from the Center. Ambulance service is provided by 911 dispatches with a response time of approximately 8 minutes.

There is one AED which is located in Master Control and staff have been trained on its use. First aid kits are located in all areas throughout LMYDC. The first aid kits were found to be unlocked. It is currently the practice that nurses check and restock the first aid kits every two weeks and documentation of this practice was available. A recommendation was made to lock and seal the kits with numbered plastic tabs and check and restock the kits once a month. It was also recommended that when the kits are opened, security staff complete an incident report and inform medical that the seal has been broken so the kit can be restocked at that time to ensure that items remain available at all times. The emergency bag is checked every two weeks and was well stocked and inventoried. The medical staff provide CPR and First Aid training to all staff at LMYDC during initial and retraining requirements.

Initial medical screenings, which include screenings for medical, dental and mental health needs, are completed by staff during the intake process. Emergence medical, dental or mental health needs are reported immediately and triaged by nursing staff. All admissions are seen by nurses within 24 hours of arrival at LMYDC. The physician completes all medical assessments within seven days of the juveniles' admission.

There are currently 8 juveniles on psychotropic medications. Medications are obtained from Diamond Pharmacy located in Kentucky and Pennsylvania. Medication orders are received with a turnaround time of 24 hours. A local Walgreen Pharmacy is utilized for emergency purposes. Medications are kept in a locked medication cart which is kept in the nurses' station. The narcotics were properly secured under double lock and the count was accurate with proper documentation and signatures. Nurses pass medications to all housing units by using the locked medication cart. Medication pass is at 7:00 a.m. and 6:30 p.m. Monday through Friday and at 8:00 a.m. and 6:30 p.m. on weekends and holidays. Pharmacy audits are conducted every quarter by Diamond Pharmacy.

During the evening medication pass, nurses ask each juvenile in all housing units if they have any medical needs. Juveniles with medical complaints are triaged at that time in their housing unit and referred to the medical provider or dentist as needed.

LabCorp provides processing of lab specimens. Sharps and needles located in the lab were secured and random counts were accurate with proper documentation of counts done on each clinic day or when used. Disposable instruments are used so there is no need for sterilization of medical instruments. There is a contract with Stericycle for the disposal of bio-hazardous waste.

Mental health services are available Monday – Friday provided by a mental health clinician on site who is on call 24/7. The clinician provides individual counseling and crisis management and sees each juvenile in LMYDC once a week. A psychiatrist employed by Corizon is available on-site twice a month to provide medication management. There are currently 8 juveniles prescribed psychotropic medications. Initial mental health screenings are completed at intake. Referrals programmed in such a manner as to avoid any idle time which might breed problems within the resident population.

Recreation

LMYDC has a fulltime recreation supervisor who prepares a structured recreational schedule on a monthly basis. All juveniles are required to participate in one hour of large muscle exercise daily unless prohibited for health reasons. They also are allowed two hours of leisure time activities each day Monday through Friday. On weekends leisure time activities increase to two and half hours each day

LMYDC has a large gymnasium which is used for all indoor recreational activities. Weather permitting, outdoor activities include basketball (outdoor court), and table games in the enclosed court yard area.

During interviews with the juveniles they indicated that they looked forward to recreation especially on weekends and holidays to break the monotony of having to spend most of the time in the living units.

Leisure time activities in the units include various table games as well as television. The recreational and leisure time activities at the Center are programmed in such a manner as to avoid any idle time which might breed problems within the resident population.

Religious Programming

The religious programming is provided by volunteers under the supervision of the LMYDC s Assistant Director. All volunteers must pass a background check and complete the Center's orientation training before they are allowed to work with the facility's population.

Religious programming for residents is voluntary and non-denominational. There are 38 trained volunteers that provide religious services, bible study and religious activities.

The programming takes place in the residential living units. The religious volunteers are at the facility for an hour Tuesdays, Saturdays and Sundays. On Wednesdays they are at the facility for two hours. Attendance seems to be better than expected given the fact that it is voluntary on the part of the juvenile.

Offender Work Programs

All residents are responsible for the cleaning of their individual rooms and their entire residential living units. The mandatory required cleaning must meet a certain standard level during daily inspections. If not, the resident must continue cleaning until the standard is met. Due to the LMYDC being a short term pretrial holding facility there are no other work programs except for what was mentioned above.

Academic and Vocational Education

The academic program is provided through an agreement with the Jefferson County High School Education Services. The academic staff include nine teachers; one with a PhD, two with master's degrees, five teachers with bachelor's degrees, and one with GED certification.

The academic school has very nice, spacious classrooms with all the equipment and resources needed to provide an atmosphere for learning. The staff seem to be committed to working with the juveniles to prepare them for returning to their home community as productive citizens. The juveniles spend six hours a day Monday through Friday in class.

All credits earned at the center are transferable to local school districts and can be applied toward high school graduation. Juveniles who choose to can graduate from LMYDC with a diploma from Jefferson County High School Education Services. The academic school also has a GED program. LMYDC does not have any vocational programs at this time.

Social Services

LMYDC employs three bachelor's level social workers to work with the juvenile population on a daily basis. They work staggered hours from 8:00 a.m. to 8:00 p.m. rotating the late shift in order to provide services to the juveniles as much as possible.

The social workers are presently working toward starting group sessions for the population. During their individual sessions they become advocates for the juvenile, provide guidance, and support while they adjust to the LMYDC's daily routine. They also deal with behavioral problems and the juveniles' token economy system.

Mental health services are provided by a licensed mental health professional working in the medical services unit. A contract psychiatrist visits the center twice per month and evaluates residents on psychotropic medication. He also consults with the mental health staff and provides any other mental health services as needed.

Visitation

Visitation is on Monday and Thursday afternoons for 25 minutes and Wednesday and Sunday night for 25 minutes. Visitors are limited to a parent or a legal guardian and no more than two per visit. Special visits with prior approval by the LMYDC's director are allowed.

LMYDC's administration feels strongly that visitation is a vital component of a resident's adjustment to the facility and its treatment program. Parents are encouraged to participate as much as possible.

Library Services

LMYDC has a small library in the academic school. There are appropriate number of books, periodicals and magazines for the facility's population to use for leisure time reading.

Juveniles spend at least three hours per week in the library and are allowed to check out at least two books per week for leisure reading.

There is an adequate supply of books in the library for a facility with an average daily population of 60 for the past twelve months.

Laundry

The laundry is located in the basement of LMYDC. The laundry is collected, washed, folded, and distributed by the 3rd shift staff. The laundry exchange rate is one for one, allowing residents to have a clean set of clothing each day. The center has an ample supply of clothing and bedding for emergency purposes.

F. Examination of Records

Following the facility tour, the team proceeded to the conference room to review the accreditation files and evaluate compliance levels of the policies and procedures. The standards files were very auditor friendly. The facility has no notices of non-compliance with local, state, or federal laws or regulations.

1. Litigation

Over the last three years, the facility had no consent decrees, class action lawsuits or adverse judgments.

2. Significant Incidents/Outcome Measures

There were 58 offender on offender assaults in the previous twelve months. This averages 4.8 assaults per month. The facility, being a pretrial holding facility with an average daily population of 60 juveniles. The ratio of assaults per the average daily population is well within the expected range.

3. Departmental Visits

Team members revisited the following departments to review conditions relating to departmental policy and operations:

<u>Department Visited</u>	<u>Person(s) Contacted</u>
Education	Reginald Caldwell ECE Teacher
Maintenance	Lana McGown Project Coordinator
Programs	Cassandra Richardson Assistant Director
	William Bullard Supervisor 1
	Monte Fourte Supervisor 1
Training	Camille Davis Training Specialist
Food Service	Diane Wallace General Manager
Medical	Becky Gentry Nurse Supervisor

4. Shifts

LMYDC deploys its security staff on three eight hour shifts: Day Shift 7:00 a.m. to 3:00 p.m., Evening Shift 3:00 p.m. to 11:00 p.m. and Night Shift 11:00 p.m. to 7:00 a.m.

a. Day Shift: 7:00 a.m. to 3:00 p.m.

The team was present at the facility during the day shift from 8:00 a.m. to 3:00 p.m. The team observed during the tour interaction between staff and juveniles to be controlled and orderly. There seem to an atmosphere of respect between staff and juveniles and the movement of the population was quiet and orderly. LMYDC does not have a shift briefing prior to shift change. The security staff go directly to their assigned posts. The auditors observed shift change at 3:00 p.m. by dividing and taking a unit each. The auditors observed the reviewing of the unit log and the exchange of information regarding any unusual events on the previous shift. A unit count was completed and the exchange of unit key ring was completed, with the staff being relieved logging out.

b. Evening Shift: 3:00 p.m. - 11:00 p.m.

The team was present at LMYDC during the evening shift from 3:00 p.m. to 7:30 p.m. The auditors observed the serving of the evening meal and were impressed with the orderliness of the meal procedure. Also observed were the leisure time activities in the living units, which were quiet and orderly.

c. Night Shift: 11:00 p.m. - 7:00 a.m.

The team was present at LMYDC during the night shift from 6:00 a.m. to 7:00 a.m. The exchange of information, keys, and radios was just as we observed on the day shift. The auditors also observed breakfast being served in the living units. There is such a small window between breakfast and education, as well as lunch and education that LMYDC feeds both meals in the living units to ensure that the education schedule is kept.

5. Status of Previously Non-compliant Standards/Plans of Action

The team reviewed the status of standards previously found non-compliant, for which a waiver was not granted, and found the following:

Standard #3-JDF-1A-22: Compliant
Standard #3-JDF-1C-10: Compliant

Standard #3-JDF-1C-16:	Compliant
Standard #3-JDF-2B-06:	Compliant
Standard #3-JDF-2C-02:	Compliant
Standard #3-JDF-2D-01:	Compliant
Standard #3-JDF-3A-19:	Compliant
Standard #3-JDF-4C-28:	Compliant

G. Interviews

During the course of the audit, team members met with both staff and offenders to verify observations and/or to clarify questions concerning facility operations.

1. Offender Interviews

The audit team spoke to or interviewed 25 juveniles during the audit process. Some of the juveniles felt that they did not need to be there and that they had done nothing wrong. The unhappy juveniles were the ones who went to court hoping to be released but instead were sent back to detention. These feelings are not unusual for a short term pretrial LMYDC population.

Some complained about the food stating that they ate better food out in the free world. The audit team's experience with the noon meal on the second day of the audit did not reflect this complaint

The majority of the juveniles admitted that it was their fault that they were in detention. Most said if given another chance they would not be back. There were some who were having problems with the very structured environment and could not wait to be released.

2. Staff Interviews

The audit team spoke with or interviewed 30 staff members. They all felt they had the support of the administration in doing their job at LMYDC.

During the tour the auditors noticed the security staff accompanying the team becoming irritated as the team pointed out areas in the gymnasium and in the maximum security unit that were not clean. However, once the staff recognized that the comments were based on objective observations of these areas as related to the applicable ACA standards, they effectively addressed the problem.

The files at LMYDC were constructed in a very auditor-friendly format. Although there were certain concerns that arose during the audit, the quality assurance coordinator was consistently diligent and professional in seeing that the auditors were given all the materials and information they needed to conduct a successful audit.

H. Exit Discussion

The exit interview was held at 12:00 p.m. in the training room with the Director and 22 staff in attendance.

The chairperson explained the procedures that would follow the audit. The team discussed the compliance levels of the mandatory and non-mandatory standards and reviewed their individual findings with the group.

The chairperson expressed appreciation for the cooperation of everyone concerned and congratulated the facility team for the progress made and encouraged them to continue to strive toward even further professionalism within the correctional field.

COMMISSION ON ACCREDITATION FOR CORRECTIONS
AND THE
AMERICAN CORRECTIONAL ASSOCIATION

COMPLIANCE TALLY

Manual Type	<i>Juvenile Detention Facilities, 3rd Edition</i>
Supplement	<i>2010 Standards Supplement</i>
Facility/Program	Louisville Metro Youth Detention Center
Audit Dates	October 17-19, 2011
Auditor(s)	Doug Sproat, Chairperson Cheryl French, Member Barbara Denison, Member

	MANDATORY	NON-MANDATORY
Number of Standards in Manual	27	390
Number Not Applicable	0	20
Number Applicable	27	370
Number Non-Compliance	0	2
Number in Compliance	27	368
Percentage (%) of Compliance	100%	99.5%

- The number of standards in the manual *minus* the number of not-applicable standards equals the number of standards that are applicable.
- The number of applicable standards *minus* the number of standards in non-compliance equals the number of standards in compliance.
- The number of standards in compliance divided by the number of standards that are applicable equals the percentage of standards in compliance.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Louisville Metro Government
Louisville Metro Youth Detention Center
Louisville, Kentucky

October 17-19, 2011

Visiting Committee Findings

Non-Mandatory Standards

Non-Compliance

Standard #3-JDF-1A-04-1

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT THE FACILITY IS USED SOLELY FOR PRETRIAL HOLDING AND NOT AS A POST TRIAL TREATMENT CENTER. JUVENILES MAY BE HELD POST TRIAL AWAITING PLACEMENT.

FINDINGS:

The Louisville Metro Youth Detention Center policy and court disposition practice indicate juveniles are placed in the Center post-trial for other than placement.

AGENCY RESPONSE

AUDITOR'S RESPONSE

The auditor's response will be placed here. Please state whether or not the plan of action, waiver, or request for discretionary compliance is acceptable or not, and provide a few sentences as to why you support it or do not support it.

Standard #3-JDF-2C-03

EACH SLEEPING ROOM HAS, AT A MINIMUM, THE FOLLOWING FACILITIES AND CONDITIONS:

- SANITATION FACILITIES, INCLUDING ACCESS TO TOILET FACILITIES THAT ARE AVAILABLE FOR USE WITHOUT STAFF ASSISTANCE 24-HOURS A DAY
- A WASHBASIN WITH HOT AND COLD RUNNING WATER
- A BED, AND ADEQUATE SPACE FOR STORAGE

- A DESK AND CHAIR OR STOOL IN FACILITIES THAT DO NOT HAVE SCHEDULED PROGRAM ACTIVITIES OUTSIDE YOUTH SLEEPING ROOMS FOR EIGHT HOURS OR MORE PER DAY
- NATURAL LIGHT
- TEMPERATURES THAT ARE APPROPRIATE TO THE SUMMER AND WINTER COMFORT ZONES

FINDINGS:

The Louisville Metro Youth Detention Center does not have hot water in the old building unit's rooms.

AGENCY RESPONSE

AUDITOR'S RESPONSE

The auditor's response will be placed here. Please state whether or not the plan of action, waiver, or request for discretionary compliance is acceptable or not, and provide a few sentences as to why you support it or do not support it.

COMMISSION ON ACCREDITATION FOR CORRECTIONS

Louisville Metro Government
Louisville Metro Youth Detention Center
Louisville, Kentucky

October 17-19, 2011

Visiting Committee Findings

Non-Mandatory Standards

Not Applicable

Standard #3-JDF-1A-07

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT IF SERVICES FOR ADULT AND JUVENILE OFFENDERS ARE PROVIDED FOR BY THE SAME AGENCY, STATEMENTS OF PHILOSOPHY, POLICY, PROGRAM, AND PROCEDURE DISTINGUISH BETWEEN CRIMINAL CODES AND THE STATUTES THAT ESTABLISH AND GIVE DIRECTION TO PROGRAMS FOR JUVENILES.

FINDINGS:

The Louisville Metro Youth Detention Center provides services for juvenile offenders only.

Standard #3-JDF-2B-03

IF THE FACILITY IS ON THE GROUNDS OF ANY OTHER TYPE OF CORRECTIONS FACILITY, IT IS A SEPARATED, SELF-CONTAINED UNIT.

FINDINGS:

The Louisville Metro Youth Detention Center is not located on any other type of corrections facility's grounds.

Standard #3-JDF-2B-04

WRITTEN POLICY AND PROCEDURE PROVIDE THAT A NEW DETENTION FACILITY OR SPECIAL PURPOSE INSTITUTION BE CONSTRUCTED OR AN EXISTING FACILITY BE EXPANDED ONLY AFTER A NEEDS EVALUATION STUDY HAS BEEN COMPLETED BY THE PARENT AGENCY OR OTHER APPROPRIATE AGENCY.

FINDINGS:

The Louisville Metro Youth Detention Center is not a new detention facility or special purpose institution to be constructed or an existing facility to be expanded only after a needs evaluation.

Standard #3-JDF-2B-05

THE FACILITY LOCATION IS SELECTED WITH PARTICIPATION FROM THE COMMUNITY IN WHICH IT IS TO BE LOCATED.

FINDINGS:

The Louisville Metro Youth Detention Center is not new construction.

Standard #3-JDF-5A-03

THE SCREENING PROCEDURE PROHIBITS THE PLACEMENT IN THE FACILITY OF CHILDREN WHO ARE RUNAWAYS BECAUSE OF ABUSE, NEGLECT, OR ABANDONMENT.

FINDINGS:

The Louisville Metro Youth Detention Center does not have placement authority.

Standard #3-JDF-5A-04

EACH JUVENILE IS INFORMED OF THE STEPS IN THE PROCESS AT THE INITIATION OF INTAKE.

FINDINGS:

The Louisville Metro Youth Detention Center is not responsible for the intake function.

Standard #3-JDF-5A-05

WRITTEN POLICY, PROCEDURE, AND PRACTICE SPECIFY THE AUTHORITY AND RESPONSIBILITY OF INTAKE PERSONNEL TO REFER FOR NON-COURT SERVICES JUVENILES NAMED IN COMPLAINTS AND, IF INDICATED, THEIR PARENTS. REFERRALS FOR SUCH SERVICES ARE UNDERSTOOD TO BE VOLUNTARY AND ARE AGREED TO BY BOTH THE JUVENILE AND PARENTS, ARE IN WRITING, AND ARE CAPABLE OF COMPLETION WITHIN A SPECIFIC PERIOD OF TIME.

FINDINGS:

The Louisville Metro Youth Detention Center is not responsible for the intake function.

Standard #3-JDF-5A-07

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR A PROCESS OF INDEPENDENT REVIEW OF INTAKE DECISIONS.

FINDINGS:

The Louisville Metro Youth Detention Center is not responsible for the intake function.

Standard #3-JDF-5A-08

WRITTEN POLICY, PROCEDURE, AND PRACTICE SPECIFY THE AUTHORITY AND RESPONSIBILITY FOR INTAKE PERSONNEL TO ORDER UNCONDITIONAL OR CONDITIONAL RELEASE OF A JUVENILE FOR WHOM A PETITION HAS BEEN FILED, AND TO ORDER NON-SECURE OR SECURE RESIDENTIAL CARE WHEN APPROVED BY THE JUVENILE COURT.

FINDINGS:

The Louisville Metro Youth Detention Center is not responsible for the intake function.

Standard #3-JDF-5A-09

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE GUIDELINES FOR THE USE OF VARIOUS FORMS OF CONDITIONAL RELEASE BASED ON CASE FACTORS AND AVAILABLE RESOURCES.

FINDINGS:

The Louisville Metro Youth Detention Center is not responsible for the intake function.

Standard #3-JDF-5A-10

WRITTEN POLICY, PROCEDURE, AND PRACTICE LIMIT THE USE OF DETENTION TO CASES INVOLVING PROTECTION OF THE PUBLIC, PREVENTION OF SELF-INJURY, ENSURING THE PRESENCE OF THE JUVENILE AT SUBSEQUENT COURT HEARINGS, AND TRANSFERS TO OTHER JURISDICTIONS.

FINDINGS:

The Louisville Metro Youth Detention Center is not responsible for the intake function.

Standard #3-JDF-5A-13

WRITTEN POLICY, PROCEDURE, AND PRACTICE SPECIFY THAT JUVENILES ALLEGED TO HAVE VIOLATED CONDITIONS OF THEIR PROBATION/AFTERCARE ARE NOT PLACED IN DETENTION UNLESS IT IS NECESSARY TO PROTECT THE PUBLIC SAFETY, PREVENT SELF-INJURY, FACILITATE TRANSFER, OR ENSURE THE PRESENCE OF THE JUVENILE AT SUBSEQUENT COURT HEARINGS.

FINDINGS:

The Louisville Metro Youth Detention Center is not responsible for the intake function.

Standard #3-JDF-1B-18

IF THERE IS A COMMISSARY OR CANTEEN, STRICT CONTROLS ARE MAINTAINED OVER ITS OPERATION AND REGULAR ACCOUNTING PROCEDURES ARE FOLLOWED.

FINDINGS:

The Louisville Metro Youth Detention Center does not have a canteen.

Standard #3-JDF-1B-21

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE THAT ANY FINANCIAL TRANSACTIONS PERMITTED BETWEEN JUVENILES, JUVENILES AND STAFF, AND JUVENILES AND VOLUNTEERS BE APPROVED BY DESIGNATED STAFF.

FINDINGS:

The Louisville Metro Youth Detention Center does not allow financial transactions between juveniles, juveniles and staff, and juveniles and volunteers.

Standard #3-JDF-4C-17

WHEN FACILITIES DO NOT HAVE FULL-TIME, QUALIFIED, HEALTH-TRAINED PERSONNEL, A HEALTH-TRAINED STAFF MEMBER COORDINATES THE HEALTH DELIVERY SERVICES IN THE FACILITY UNDER THE JOINT SUPERVISION OF THE RESPONSIBLE HEALTH AUTHORITY AND FACILITY ADMINISTRATOR.

FINDINGS:

The Louisville Metro Youth Detention Center has full-time qualified health care staff.

Standard #3-JDF-4C-21-2

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR THE EARLY IDENTIFICATION AND TREATMENT OF JUVENILES WITH ALCOHOL AND DRUG ABUSE PROBLEMS THROUGH A BATTERY ASSESSMENT. THIS BATTERY SHALL BE DOCUMENTED AND INCLUDE, AT A MINIMUM, THE FOLLOWING:

- SCREENING AND SORTING
- CLINICAL ASSESSMENT AND REASSESSMENT
- MEDICAL ASSESSMENT FOR DRUG AND ALCOHOL PROGRAM ASSIGNMENT APPROPRIATE TO THE NEEDS OF THE INDIVIDUAL JUVENILES
- REFERRALS

FINDINGS:

The Louisville Metro Youth Detention Center does not provide alcohol and drug assessments to juveniles.

Standard #3-JDF-5C-07

WRITTEN POLICY, PROCEDURE, AND PRACTICE PROVIDE FOR A VOCATIONAL PROGRAM THAT IS CONSISTENT WITH THE NEEDS OF THE JUVENILE POPULATION.

FINDINGS:

The Louisville Metro Youth Detention Center does not offer a vocational program.

Standard #3-JDF-5C-08

THE JUVENILE WORK PLAN PROVIDES FOR EMPLOYMENT FOR JUVENILES WITH DISABILITIES.

FINDINGS:

The Louisville Metro Youth Detention Center does not offer employment opportunities for juveniles.

Standard #3-JDF-5H-05

JUVENILE OFFENDERS HAVE ACCESS TO THE INFORMATION ON WHICH RELEASE DECISIONS ARE MADE, EXCEPT INFORMATION THAT, IN ACCORDANCE WITH THE AUTHORITY'S WRITTEN POLICY, IS SPECIFICALLY CLASSIFIED AS CONFIDENTIAL FOR GOOD AND SUFFICIENT REASONS AND

IS SO DESIGNATED.
FINDINGS:

The Louisville Metro Youth Detention Center is not the releasing authority.

Standard #3-JDF-5H-06

THE RELEASING AU Barbara Denison Member THORITY DOES NOT ACCEPT THE PRESENCE OF A DETAINER AS AN AUTOMATIC BAR TO RELEASE; PURSUES THE BASIS OF ANY SUCH DETAINER; AND RELEASES THE JUVENILE TO DETAINERS WHEN APPROPRIATE.

FINDINGS:

The Louisville Metro Youth Detention Center is not the releasing authority.

Significant Incident Summary

This summary is required to be provided to the chair of your audit team upon their arrival. The information contained on this form will also be summarized in the narrative portion of the visiting committee report and will be incorporated into the final report. It should contain data for the last 12 months; indicate those months in the boxes provided. Please type the data. If you have questions on how to complete the form, please contact your regional manager.

Facility: Louisville Metro Youth Detention Center

Year: October 2010 – September 2011

Incidents		Months											
		10/10	11/10	12/10	1/11	2/11	3/11	4/11	5/11	6/11	7/11	8/11	9/11
Assault: Offenders/ Offenders*	Indicate types (sexual**, physical, etc.)	P	P	P	P	P	P	P	P	P	P	P	P
	# With Weapon	0	0	0	1 spit	0	0	0	0	0	0	0	0
	# Without Weapon	5	6	8	9	4	8	2	3	3	5	4	1
Assault: Offender/ Staff	Indicate types (sexual**, physical, etc.)	P	P	P	P	P	P	P	P	P	P	P	P
	# With Weapon	0	0	0	0	0	0	0	0	0	0	0	0
	# Without Weapon	0	0	1	1	2	0	1	1	0	1	0	1
Number of Forced Moves Used***	(Cell extraction or other forced relocation of offenders)	2	1	0	1	0	0	2	1	1	2	5	1
Disturbances****		0	0	0	0	0	0	0	0	0	0	0	0
Number of Times Chemical Agents Used		0	0	0	0	0	0	0	0	0	0	0	0
Number of Times Special Reaction Team Used		0	0	0	0	0	0	0	0	0	0	0	0
Four/Five Point Restraints	Number	0	0	0	0	0	0	0	0	0	0	0	0
	Indicate type (chair, bed, board, etc.)	0	0	0	0	0	0	0	0	0	0	0	0
Offender Medical Referrals as a Result of Injuries Sustained	#s should reflect incidents on this form, not rec or other source	3	4	9	8	3	5	2	3	3	1	3	1
Escapes	# Attempted	0	0	0	0	0	0	0	0	0	0	0	0
	# Actual	0	0	0	0	0	0	0	0	0	0	0	0
Substantiated Grievances (resolved in favor of offender)	Reason (medical, food, religious, etc.)	D	D	D	D	D	D	D	D	D	D	D	D
	Number	0	0	0	0	1	1	0	0	0	0	0	0
Deaths	Reason (violent, illness, suicide, natural)	0	0	0	0	0	0	0	0	0	0	0	0
	Number	0	0	0	0	0	0	0	0	0	0	0	0

*Any physical contact that involves two or more offenders

**Oral, anal or vaginal copulation involving at least two parties

***Routine transportation of offenders is not considered forced

****Any incident that involves four or more offenders. Includes gang fights, organized multiple hunger strikes, work stoppages, hostage situations, major fires, or other large scale incidents

