



DEVELOP LOUISVILLE

LOUISVILLE FORWARD

COMPREHENSIVE PLAN HOUSING WORK GROUP

Meeting Notes

November 5, 2016

Memorial Auditorium, 970 S. 4th St, Louisville, KY 40203

The meeting commenced at 10:05 am.

1. Opening Remarks

- Gabe Fritz, Develop Louisville Director of the Office of Housing and Community Development, introduced himself as Housing Work Group team leader and opened by thanking the attendees for their participation and distributing a general timeline handout.

2. Coordination of Meeting Dates/Times

- The Work Group discussed availability and agreed on the following:
 - Time:** No earlier than 6 pm on weekdays only
 - Duration:** No longer than 1 ½ hours per meeting
 - Frequency:** 1-2 times per month for 8 months
 - Dates:** 1st Wednesdays and 3rd Thursdays
 - November 17th
 - December 7th and 15th
 - January 4th and 19th
 - Specific dates for additional meetings will be discussed at a later date
 - Location:** Edison Center, 701 W. Ormsby Avenue

3. Items discussed by the Housing Work Group during open discussion:

- Question was raised concerning the availability of technology at the meeting location. Technology will be reviewed.
 - *Can individuals join the conversation virtually via conference call or other media? (Skype, maestro and others were mentioned)*
- Minutes/summary will be available on the comprehensive plan website following the meeting for those absent.
- *Will a recording of the meeting be available (audio or video)?*
- *Will the Housing Work Group and other Work Groups have a group specific folder/link on the website?*
- Outlook invite to be sent to participants in attendance at today's meeting, as well as those signed-up online with upcoming meeting dates, location, and times.
- *Will there be a digital forum for discussion of meeting topics for those individuals unable to attend the meeting?*
- *Can MySidewalk be utilized for Work Group specific conversations?*
- It was mentioned that meetings should be inclusive of all individuals across the community and all levels of engagement whether in attendance or not.

- Gabe Fritz followed-up with this individual for a brief discussion after the meeting concluded.
- Clifford Ashburner, Comprehensive Plan Advisory Committee Co-Chair, emphasized the importance of in-person attendance and stated that Work Group meetings will be where the bulk of the work occurs.
- The format of the meetings was discussed.
 - Agenda to be provided prior to the meeting via email to registered participants and summary of the meeting to be made available on the website after the meeting.
- Cathy Hinko stated that she will bring a few hard-copies of the “*Home for Us All*” document.

4. Conclusion

- In preparation for the next meeting participants should review *Cornerstone 2020*. Introductions of participants were conducted at this time.
- Each participant introduced themselves and stated their interest in the Housing Work Group. A sign-in sheet was passed around to collect the names and email addresses of those individuals who had not signed up online. Business cards were also collected for contact information.

5. Adjournment

Attachment A

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Attachment B

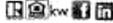
ZACH FRY

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