

**LOUISVILLE METRO GOVERNMENT
ETHICS COMMISSION
MEETING MINUTES
October 17, 2013 4:30PM
MEMORIAL AUDITORIUM**

MEMBERS PRESENT

**Ms. Thelma Clemons
Mr. Terry Conway
Mr. Skip Daleure
Mr. Jonathan Ricketts
Ms. Susan Rhodes**

METRO STAFF & LEGAL COUNSEL

**Ms. Deborah Kent, Legal Counsel
Janet Black, HR Support
Juana Jackson, HR Support
Ms. Kellie Watson, HR Director**

Meeting Called to Order

The meeting of the Louisville/Jefferson County Metro Ethics Commission was called to order at 4:33 pm by Jonathan Ricketts.

Approval of Minutes

Chairman Ricketts asked for a motion to approve the minutes of the September 19th meeting. Commissioner Susan Rhodes proposed to approve the meeting minutes from September 19, 2013. Commissioner Skip Deleure seconded and the minutes were approved.

Old Business

Annual Report

Chairman Ricketts asked the commission to review the draft of the Annual Report and if they had any changes or suggestions to submit to Legal Counsel.

New Business

New Administrative Support Staff

Juana Jackson Louisville Metro Government Human Resource Compliance Administrative Specialist will be taking over the clerical support role, which was formerly held by Janet Black. Juana Jackson has a Bachelor of Science degree in Justice Administration from the University of Louisville, and years of administrative experience. She is excited to take over this role.

Proof of Receipt

Under the terms of KRS 15.257, the Attorney General must distribute “Your Duty under the Law” and “Managing Public Records” either electronically or in hard copy to each elected or appointed member. The form attesting to receipt of the mandatory materials was read and signed by all present members.

Adjournment

Chairman Ricketts asked for a motion to adjourned, Mr. Terry Conway seconded and the meeting was adjourned at 5:02pm