

Department of  
Community Services  
AND Revitalization

810 Barret Avenue (502) 574-4377  
444 S. Fifth Street (502)574-4016



Mayor Greg Fischer  
Virginia Peck, Director

# 2014 NOFA Info Session

Welcome!

Webinar Logistics

Introductions



April 17, 2014

# Agenda

- CSR Mission & Overview

*Virginia Peck*

- Review of the 2014 NOFA

*Jeana Dunlap*

- Regulatory Overview

*Laura Grabowski*

- Timeline Review

*Renita Rosa*

# Community Services and Revitalization Vision

“Community Services and Revitalization strives to improve the lives of all the citizens of Louisville.”

## Department Mission Statement

The mission of the Community Services and Revitalization Department is the revitalization of Louisville Metro communities by assisting low to moderate income residents of Metro Louisville in need with economic assistance, social services, and affordable housing with the goal of making them safe and self-sufficient. Our staff works with Federal, State, and other Metro governmental departments, non-profit organizations, private citizens, and local businesses to achieve our goals.





DEPARTMENT OF  
**COMMUNITY SERVICES  
AND REVITALIZATION**

Virginia Peck  
Director

Compliance Division

Laura Grabowski  
Assistant Director

Revitalization Division

Jeana Dunlap  
Assistant Director

Services Division

Katina Whitlock  
Assistant Director

# CSR's Continuous Improvement

- 1<sup>st</sup> Annual Report
- Directory of Services
- 6-Year Departmental Strategic Plan
- Coordinated Action, Consolidated and NRSA Planning

Growing Transparency, Efficiency and Opportunity

- Standardized Application Process
- Updated Underwriting Guidelines

# Revitalization Division Staff

## Real Estate

Paul Mastrolia  
Supervisor

### Real Estate Coordinator

- Joshua Watkins

### Administrative Staff

- Diane Fields
- Dena First

## Housing Development

Renita Rosa  
Supervisor

### Project Managers

- Kevin Sullivan
- Jeremy Dyer
- Renee Wells

## Legal

Mary McGuire  
Supervisor

### Demolition Coordinator

- Sally Jessel

### Paralegal

- Lana Charney

# The Review Process

## Ensuring Housing Choice and Quality of Life

### Evaluation Scoring Criteria (100 points)

- Community Impact (40 points)
- Development Team Capacity (20 points)
- Project Characteristics (18 points)
- Financial Structure (10 points)
- Readiness to Proceed (12 points)

*Due Diligence to include review of property taxes, code enforcement history and status of previously funded projects as applicable.*

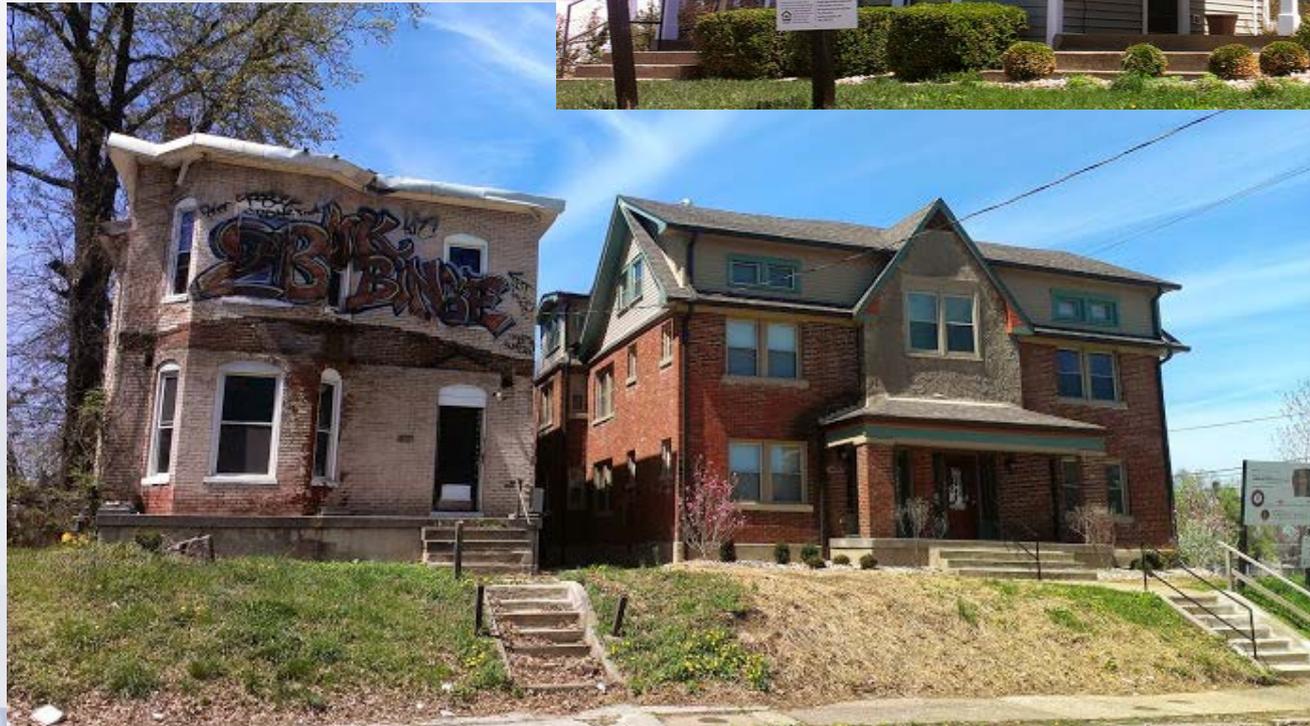
# Recent Investments

## Parkland Scholar House



# Recent Investments

Historic Parkland  
NSP-3



# Recent Investments

February. 12, 2014, The Courier Journal  
*“Sheppard Square project is ready for residents”*



# Leveraging Metro Assets

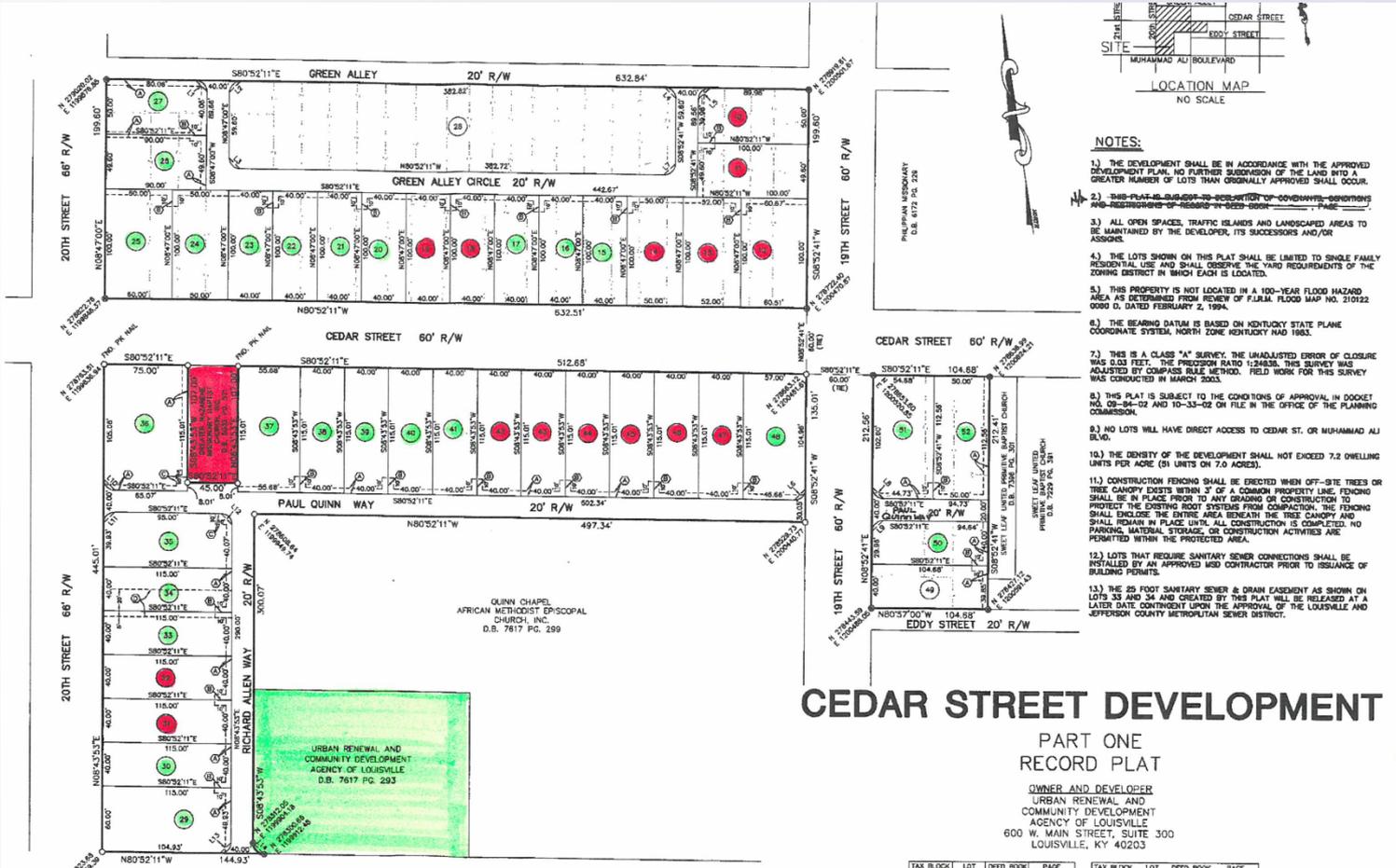
Smoketown HOPE VI



Numerous Off-Site  
Opportunities!  
310 On-Site Housing &  
Community Space

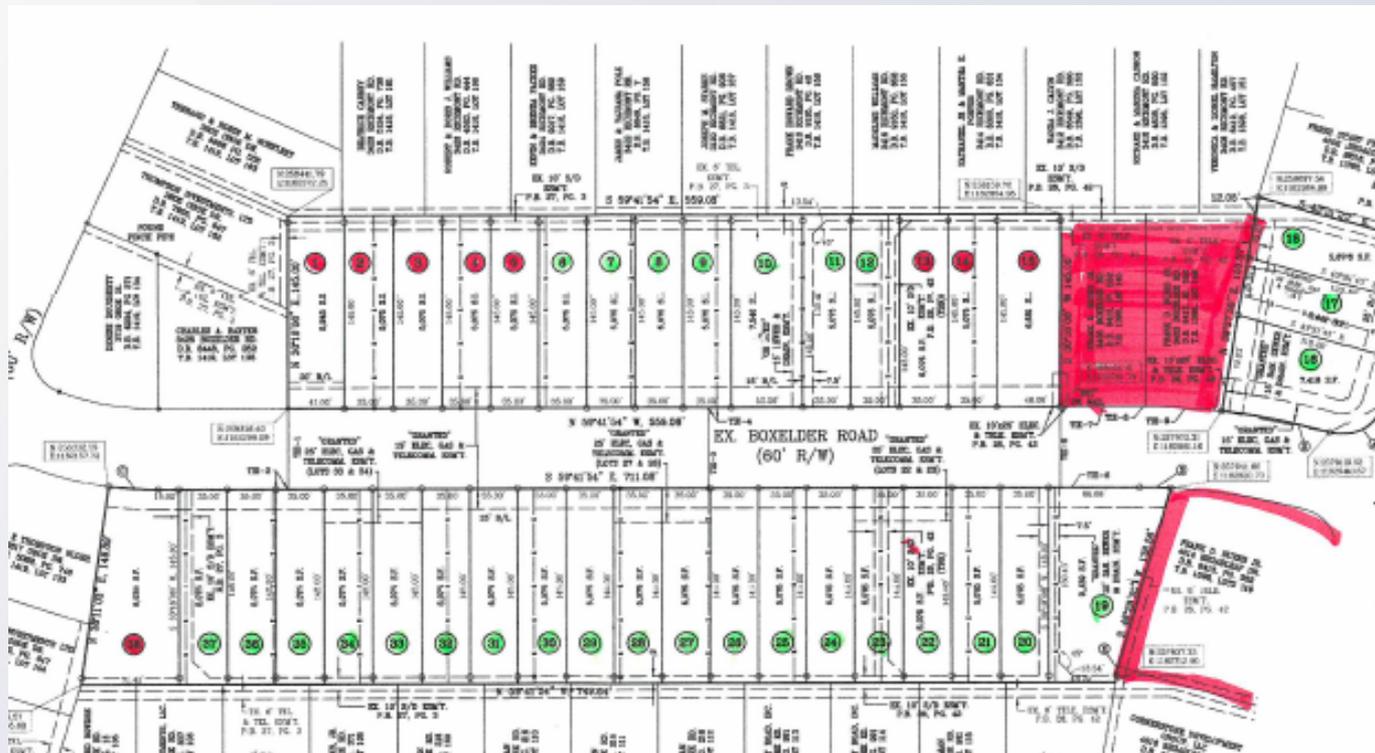


# Leveraging Metro Assets



# Leveraging Metro Assets

- Boxelder Crossing Minor Subdivision



# Leveraging Metro Assets

- 4600 Block of Cane Run Road



# Cross-Cutting Federal Regulations

- Uniform Relocation Act and Section 104(d)
- Fair Housing, Equal Opportunity and Affirmative Marketing
- Accessibility and Section 504
- Section 3 - Job Opportunities & Contract Provisions
- Environmental Review
- Conflict of Interest

# Cross-Cutting Federal Regulations

- Lead-Based Paint Requirements
- Davis-Bacon & Prevailing Wages
- DUNS Numbers - Sign up Today at <http://fedgov.dnb.com/webform>
- Excluded Parties List System (EPLS) is now System for Award Management (SAM) - Sign up Today at [www.sam.gov](http://www.sam.gov)
- Uniform Administrative & Recordkeeping Requirements

# HOME Match

- What Qualifies?
  - Cash or “Cash Equivalents”
    - Examples - Federal Home Loan Bank, Grants, Donations
  - Donated Property or Property Obtained at Below Market Value
  - Donated Labor / Sweat Equity
  - Waived Taxes or Fees
  - Requires Expenditure of Funds vs. Commitment of Funds

# Ongoing Compliance Requirements

- Period of Affordability
- Onsite Inspection & Monitoring
- Annual Compliance Report
- Financial Review
- Loan Repayment
- Technical Assistance

# Metro Administrative Requirements

- Up-to-date W-9 is required
- General Liability Insurance certificate
- Good/active standing with the KY Secretary of State
- Good standing with Louisville Revenue Commission
- Consider registering with the Metro Human Relations Commission

# 2014 NOFA TIMETABLE

- April 1st- Publication/Circulation of NOFA
- April 17th- General Informational Session
- April 24<sup>th</sup>- April 30<sup>th</sup> -Deal Specific Question Submissions
- June 30th - Formal Responses Due to CSR
- Sept 30<sup>th</sup> - Project Award Announcements

# SUBMISSION REQUIREMENTS

Formal submission must include:

- One original signed Application/Proforma and attachment/enclosures, and
- One digital copy/USB thumb drive of the Application/Proforma and attachments/enclosures
- Must be hand delivered

# Submission Deadline

5pm on Monday, June 30, 2014

Please submit responses to:

Ms. Renita Rosa

Development Program Supervisor

CSR - Revitalization Division

444 S. Fifth St, 5<sup>th</sup> Floor

Louisville, Kentucky 40202

# 2014 NOFA

## Affordable Housing Development

Thank you for your participation!

# Question & Answer Period

[AHD Guidelines Webpage](#)

[Revitalization Division Webpage](#)