



Plan Submittal Requirements for all New and Existing Tattoo, Permanent Makeup and/or Body Piercing Facilities

Please note a Master Plumber is required to obtain permits on all commercial businesses. These submittal requirements are required for any new establishment, a tenant occupied in an existing space, if there has been a change of name and/or ownership, or if the establishment has closed for any length of time and then reopened.



APPLICATION SUBMITTAL REQUIREMENTS

1. State Plumbing Plan Application Form, version 6/2008, completely filled out including square footage & number of employees.
2. For existing structure:
 - Five (5) sets of the floor plan
 - Five (5) sets of plumbing, plumbing risers and any MSD approvable equipment.
3. For new construction:
 - One (1) set of full construction plans that include;
 - Floor plan layout
 - Mechanical schematics
 - Construction materials
 - Finish schedules
 - Plumbing
 - Plumbing risers
 - Five (5) sets of the floor plan with plumbing, plumbing risers
 - Five (5) site utility plans indicating the property lines, adjacent streets, location of structure(s) and all utilities including sanitary sewer connection with the diameter of the connection.

Applicants may submit any additional plans, over the five sets, which will require approval.



FLOOR PLAN SUBMITTAL REQUIREMENTS

All Tattoo and/or Body Piercing Establishments must include these standard items on the floor plan. There are ***no*** exceptions. These requirements may be in hard copy format. Some submittals may be made electronically in PDF format, please check with Plan Review for electronic submittal procedure.

One hand sink must be located in each work area.

- ◆ Each workstation must have at least 60 sq. ft. of floor space and separated by a minimum 1/2 wall.
- ◆ Workstation must be labeled for tattooing or piercing.
- ◆ Each facility has a separate room for cleaning & sterilization. This can be a 1 room or a 2 room setup.
- ◆ A mop sink must be available on each floor.
- ◆ All equipment must be labeled or provide a keyed equipment list.



HAND WASH SINKS

- At least one hand sink is provided in each work station, to be used exclusively for hand washing.
- Hand sink will not create splashing on other surfaces. If in close proximity, a splash guard must be provided.
- Running water under pressure that is between 100-120°F by a mixing valve or combination faucet.
- Sink should have foot, knee, wrist or single lever action controls.
- Antibacterial soap and single use paper towels.



MOP SINK

- A minimum of one mop sink per floor.
- Mop sink can only be used for the purpose of cleaning, rinsing or filling the mop bucket



CLEANING & STERILIZATION

- Each facility has a separate room for cleaning & sterilization. This can be a 1 room or a 2 room setup.
 - The 1 room set up has:
 - A utility sink
 - Ultrasonic unit
 - The autoclave packaging materials at one end of the room and the autoclave at the opposite end.
 - The 2 room setup has:
 - 1 room for contaminated items with a utility sink, ultrasonic unit, and autoclave packaging materials.
 - The second room has the autoclave.
- No liquid sterilants used.
- All chemicals used must be EPA approved with the appropriate test strips.
- All MSDS sheets for any chemicals used per OSHA regulations.



AUTOCLAVE

- Autoclave must be tested monthly by a commercial biological monitoring system (Spore Test).
- Autoclave logbook kept including date of run, operator, contents, exposure time, temperature, and results of chemical indicator.
- Autoclave sterilization bags have color code indicator which changes color upon proper steam sterilization.
- Autoclave bags are labeled according to contents when necessary.
- At least 24 sets of sterilized needles, tubes, or pieces of jewelry for each artist/piercer.
- Sterilization dates of no more than 6 months prior to inspection.
- Reusable instruments properly soaked and ultrasoniced prior to autoclaving.
- No reuse of single use or disposable instruments, needles, tube, etc.

Resource Links



Louisville Metro Public Health & Wellness
 Plan Review
 444 S 5th St
 Louisville, KY 40202
 O 502.574.6598 F 502.574.4356

For application form:

<http://www.louisvilleky.gov/NR/ronlyres/F994DF8E-4A99-4770-B27D-AB359C833B20/0/StatePlanApplication.pdf>



Kentucky State Plumbing
 Jefferson County
 Chris Quire
 502.429.4441 x 22

2007 Kentucky State Plumbing Law, Regulations & Code.

<http://dhbc.ky.gov/NR/ronlyres/6333A442-C736-49BF-9C71106A86411974/0/200KentuckyCodeBook.pdf>

Current 6/2008 Plan Application

<http://dhbc.ky.gov/NR/ronlyres/2217586D-C3E6-4FFD-B008-D4DFEA35B33A/0/PlanApplicationForm.pdf>



Kentucky Legislature
 Frankfort, KY
<http://www.lrc.ky.gov/home.htm>

Tattoo Regulation: 902 KAR 45:065

<http://www.lrc.state.ky.us/kar/902/045/065.htm>

Body and Ear Piercing Regulation: 902 KAR 45:070

<http://www.lrc.state.ky.us/kar/045/070.htm>

