



Louisville-Jefferson County Metro Government

Department of Codes and Regulations

Metro Development Center

444 South Fifth Street, Suite 100, Louisville, KY 40202-4314

Telephone: (502) 574-3321 Fax: (502) 574-4356

HVAC & MECHANICAL PERMIT APPLICATION

Project Address		Related Bldg Permit #	
Contractor		License #	
Address		Phone & email	
Owner		Phone & email	
Address			

APPLICATION DETAIL

Application Type	<input type="checkbox"/> One or Two Family (Includes Patio Home or Condo)	<input type="checkbox"/> Multi-Family (Apartments)	<input type="checkbox"/> Commercial
	<input type="checkbox"/> New <input type="checkbox"/> Existing	<input type="checkbox"/> New <input type="checkbox"/> Existing	<input type="checkbox"/> New <input type="checkbox"/> Existing
Equipment Type:	<input type="checkbox"/> Gas	<input type="checkbox"/> Oil	<input type="checkbox"/> Electric <input type="checkbox"/> Water to Air

Unit Type	Number of Units	Unit Type	Number of Units
Combination System (Heating and A/C)**		Boilers (One and two family only)	
Heating System**		Radiators / Fin Tubes / Convectors (For Boilers above)	
A/C System**		Commercial Dryers	
Roof Top Units		Range Hoods without Suppression	
Chillers/Cooling Towers		Range Hoods with Suppression	
Manufactured Fireplace		Spray Booth Ventilation/Exhaust Fans	
Mech Refrigeration Compressors		Other -	
Estimated Cost	\$	Permit Fee	\$

****SIZING CALCULATIONS—INITIAL RESIDENTIAL SYSTEMS ONLY.** These are required at, or before, 1st Inspection

Date of Calculations: _____ Orientation of Structure _____

Design Conditions: Winter - Outside _____ Inside _____ Summer - Outside _____ Inside _____

Heat Gain: _____ BTUH Heat Loss: _____ BTUH Square Footage: _____

Applicant: Homeowner or Contractor Designee—Printed Name and Signature

Date

Homeowner applicants only - Affidavit: By signing this application the homeowner applicant affirms and understands the terms detailed in Note #9 reverse side and obtains Notary signature below:

Subscribed and sworn to before me on this the _____ day of _____, 20 _____

Notary Public: _____ My Commission Expires: _____

1. **1 & 2 Family Dwellings**, initial system \$105 for the first system, \$50 for each additional system. A system may be either a heating or cooling system, or combination.
2. **Multi-Family Dwellings**, initial system \$105 for the first system, \$50 for each additional system. A system may be either a heating or cooling system, or combination.
3. The minimum permit fee for other residential HVAC permits, such as replacements, shall be \$105. This does not include manufactured fireplaces.

4. **Commercial / Non-Residential**

Each permit fee shall be calculated per the following table based on the total dollar value of each HVAC installation, either actual or estimated. It shall be the obligation of the installing contractor to supply the complete value, including labor and material costs regardless of the purchaser. An exact figure does not need to be provided to the Department but the application shall include an affirmed, signed statement that the value lies within certain limits as listed in the left hand column of the table.

Installation Cost in \$	Permit Fee in \$
2,000 or less	\$125
\$2,001 to \$10,000	\$180
\$10,001 to \$25,000	\$270
\$25,001 to \$50,000	\$330
\$50,001 to \$75,000	\$390
\$75,001 to \$100,000	\$500
\$100,001 to \$150,000	\$630
\$150,001 to \$200,000	\$760
\$200,001 to \$250,000	\$885
\$250,001 to \$300,000	\$1025
\$300000 to \$400000	\$1150
\$400001 to \$500000	\$1500
\$500001 to \$600000	\$1725
\$600001 to \$700000	\$1900
\$700001 to \$800000	\$2125
\$800001 to \$900000	\$2355
\$900001 to \$1000000	\$2590
\$1000001 to \$1100000	\$2820
\$1100001 to \$1200000	\$3050
\$1200001 to \$1300000	\$3280
\$1300001 to \$1400000	\$3510
\$1400001 to \$1500000	\$3735
\$1500001 to \$1600000	\$3965

5. **Inspections**-Each permit shall include 3 inspections and no additional cost. The fee for any additional inspections shall be \$50. The department retains the right not to issue any additional permits to the applicant until the additional inspection fees are paid in full.

6. **Other HVAC permit types:**

Mechanical Refrigeration (\$40 per compressor); manufactured fireplaces (\$35 per unit); and Range Hoods (\$75 per hood). These permits include 2 inspections.

7. Permit holder is responsible for requesting required inspections.
8. Make Checks Payable to: Develop Louisville or Construction Review.