



Louisville-Jefferson County Metro Government

CONSTRUCTION REVIEW DIVISION

Department of Codes and Regulations

444 S. 5th St. - Louisville, KY 40202

Phone: 502.574.3321 Web Site: louisvilleky.gov/government/construction-review

HVAC-MECHANICAL PERMIT APPLICATION

I hereby certify that I am the owner of record or the owner of record authorizes the proposed work and I attest that I currently maintain an active State HVAC Contractors License.

Signature of Owner or Contractor _____

Date _____

Location: _____ Subdivision: _____ Lot # _____
(street address is required for all applications) (If applicable) (If applicable)

Please provide a brief description of your project below:

Estimated Cost: \$ _____ Related Building Permit #: _____

Contractor _____ State Lic. #: _____
Address: _____ Phone: _____
City: _____ State: _____ Zip: _____ Cell: _____
HVAC Contractor: _____ State Lic. #: _____
Phone: _____ Email: _____

Owner: _____ Email: _____
Address: _____ Phone: _____
City: _____ State: _____ Zip: _____ Cell: _____

| <u>Unit Type</u> | <u>Number</u> | <u>Unit Type</u> | <u>Number</u> |
|---------------------------------|---------------|--|---------------|
| Combination System: | _____ | Boilers: | _____ |
| Heating System: | _____ | Radiators/Fin Tubes/Convectors: | _____ |
| A/C System: | _____ | Commercial Dryers: | _____ |
| Roof Top Units: | _____ | Range Hood without Suppression: | _____ |
| Chillers/Cooling Towers: | _____ | Range Hood with Suppression: | _____ |
| Manufactured Fireplace: | _____ | Spray Booth Ventilation/ Exhaust Fans: | _____ |
| Mech Refrigeration Compressors: | _____ | Other: | _____ |

SIZING CALCULATIONS- INITIAL RESIDENTIAL SYSTEMS ONLY (Required at, or before, 1st inspection

Date of Calculations: _____ Orientation of Structure: _____
Design Conditions: Winter- Outside: _____ Inside: _____ Summer- Outside: _____ Inside: _____
Heat Gain: _____ BTUH Heat Loss: _____ BTUH Square Footage: _____

Application Type

- New One & Two Family New Multifamily Apartments New Commercial
- Existing One & Two Family Existing Multifamily Apartments Existing Commercial

Equipment Type

- Gas Electric Oil Water to Air

Estimated Cost: \$ _____ Permit Fee: \$ _____



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HOMEOWNER HVAC PERMIT CERTIFICATION STATEMENT

Address: _____

Related Building Permit Number: _____

By signing this application it is understood that I, _____ am the owner of the above mentioned property and am currently residing in the above-mentioned property; if I am not currently residing in the property, I attest that I will reside there upon completion of the work. I also affirm that the home is not currently for sale, and that any and all HVAC related work being done in the above mentioned home is being completed by me and no one else. I also understand that the work **must meet the Kentucky Building code and I am responsible for contacting the local EPA regarding reclaiming of Freon Certification.** I am also required to obtain the inspection(s) from the Division of Construction Review to ensure the above requirements have been met. This includes a final inspection. If I am found to have falsified this application in any way, I will face legal action including a fine and/or imprisonment.

Signature of Owner or Agent

Date

Subscribed and sworn to before me on this the _____ of _____ 20 _____.

Notary Public: _____

My Commission Expires: _____

MAKE CHECKS PAYABLE TO METRO FINANCE

1. 1 &2 Family Dwellings, initial system \$105 for the first system, \$50 for each additional system. A system may be either a heating or cooling system, or combination.

2. Multi-Family Dwellings, initial system \$105 for the first system, \$50 for each additional system. A system may be either a heating or cooling system, or combination.

3. The minimum permit fee for other residential HVAC permits, such as replacements, shall be \$105. This does not include manufactured fireplaces.

4. Commercial / Non-Residential: Each permit fee shall be calculated per the following table based on the total dollar value of each HVAC installation, either actual or estimated. It shall be the obligation of the installing contractor to supply the complete value, including labor and material costs regardless of the purchaser. An exact figure does not need to be provided to the Department but the application shall include an affirmed, signed statement that the value lies within certain limits as listed in the left hand column of the table.

5. Inspections-Each permit shall include 3 inspections and no additional cost. The fee for any additional inspections shall be \$50. The department retains the right not to issue any additional permits to the applicant until the additional inspection fees are paid in full.

6. Other HVAC permit types: Mechanical Refrigeration (\$40 per compressor); manufactured fireplaces (\$35 per unit); and Range Hoods (\$100 per hood). These permits include 2 inspections.

7. Permit holder is responsible for requesting required inspections.

8. Make Checks Payable to: Develop Louisville or Construction Review.

| Installation Cost in \$ | Permit Fee in \$ |
|-------------------------|------------------|
| 2,000 or less | \$125 |
| \$2,001 to \$10,000 | \$180 |
| \$10,001 to \$25,000 | \$270 |
| \$25,001 to \$50,000 | \$330 |
| \$50,001 to \$75,000 | \$390 |
| \$75,001 to \$100,000 | \$500 |
| \$100,001 to \$150,000 | \$630 |
| \$150,001 to \$200,000 | \$760 |
| \$200,001 to \$250,000 | \$885 |
| \$250,001 to \$300,000 | \$1025 |
| \$300000 to \$400000 | \$1150 |
| \$400001 to \$500000 | \$1500 |
| \$500001 to \$600000 | \$1725 |
| \$600001 to \$700000 | \$1900 |
| \$700001 to \$800000 | \$2125 |
| \$800001 to \$900000 | \$2355 |
| \$900001 to \$1000000 | \$2590 |
| \$1000001 to \$1100000 | \$2820 |
| \$1100001 to \$1200000 | \$3050 |
| \$1200001 to \$1300000 | \$3280 |
| \$1300001 to \$1400000 | \$3510 |
| \$1400001 to \$1500000 | \$3735 |
| \$1500001 to \$1600000 | \$3965 |