



CONSTRUCTION REVIEW DIVISION

DEPARTMENT OF CODES AND REGULATIONS

444 S. 5th Street – Louisville, KY 40202

Phone: 502.574.3321 Web: louisvilleky.gov/construction-review/

Plan Review Checklist

Application Number:

Address

Indicate yes/no option or enter value as required.
If an item does not apply, mark n/a or line out both yes and no.

Work Type (circle)

New

Alteration

Addition

All Permits

	Yes	No		Yes	No
Metro Jurisdiction			Sprinkler Required		
Use Group			Fire Alarm Required		
Occupant Load			Affidavits Required		

New and Addition

	Yes	No		Yes	No
Height and Area per Table 503			Site Plan Approvals All In		

All Construction

	Yes	No		Yes	No
Design Professionals			Covered Mall (see chapter 4)		
Architect			High Rise Building (see chapter 4)		
Engineer			Atrium (see chapter 4)		
Mezzanine			Fire Separation Distance Okay (table 602)		
Mezzanine Open			Openings on Rated Walls Okay (table 704.8)		
Egress from Mezzanine Adequate			True Fire Wall(s) Required		

Sprinkler Systems

	Yes	No		Yes	No
Designer or Engineer Seals on Plan Required by Use Group			Underground Lines Shown on Site Plan		
Required for Height/Area Increase			Sprinkler Plans in Submittal		
Required for Windowless Story			Type of System		
Standpipe System Required			NFPA 13		
			NFPA 13R		
			Alternative or Special Systems		

Fire Detection Systems

	Yes	No
Drawings in Submittal Required by Use Group		
For Sprinkler Monitoring Only Required by High Rise		
Required by Covered Mall		
Required by Church Building		
Required by Education Use		

Other Systems

	Yes	No
Fire Extinguishers		
Smoke Detectors Only Required		
Smoke Control System Required		
Smoke and Heat Vents Required		
Fire Command Center Required		

Accessibility

Accessibility Required by this Permit	Yes	No	Accessible Entrances Okay	Yes	No
Accessible Routes within Building	Yes	No	Accessible Toilet Rooms	Yes	No
Accessible Parking Provided	Yes	No	All Spaces Accessible if Required	Yes	No
Ramps Required	Yes	No	Residential Units Provided	Yes	No

Energy Compliance

Exterior Walls	Yes	No	Engineered Truss Drawings in Plans	Yes	No
Comcheck/Rescheck Provided	Yes	No	Penthouse (not a true story)	Yes	No
Combustible Material Restrictions Okay	Yes	No	Mechanical Platforms (structural detail)	Yes	No

Rooftop Structures

Means of Egress

Design Occupant Load	_____		Rooms with more than 50, Multiple Exits	Yes	No
Occupant Load of Largest Room in Church	_____		Exit Signs Provided Where Required	Yes	No
Adequate Egress Width of Occ. Load	Yes	No	Egress Lighting Provided Where Required	Yes	No
Ceiling Heights Okay	Yes	No	Guards Provided Where Required	Yes	No
Elevation Changes in Means of Egress	Yes	No	Accessibility Provided Where Required	Yes	No
Stairs Provided	Yes	No	Doors of Proper Type	Yes	No
Stairs Correct Risers and Treads	Yes	No	Door Swing	Yes	No
Stair Enclosures Rated as Required	Yes	No	Door Projection within Allowances	Yes	No
Handrails Provided	Yes	No	Landings at Doors and Stairs	Yes	No
Handrail Extensions Provided	Yes	No	Exterior Lights at Landings	Yes	No
Ramps Provided	Yes	No	Corridors Provided	Yes	No
Ramp Slope within Allowances	Yes	No	Corridor Width Adequate	Yes	No
Guards on Ramps	Yes	No	Dead End Corridors	Yes	No
Handrails on Ramps	Yes	No	Corridor Ratings as Required	Yes	No
Handrail Extensions Provided	Yes	No	Emergency Escape for Sleeping Rooms	Yes	No
Travel Distance within Allowances	Yes	No	Exterior Exit Stairs	Yes	No
Horizontal Exit Enclosure Provided	Yes	No	Protection for Stairs	Yes	No
Horizontal Exit Enclosure Rating Okay	Yes	No	Discharge to Public Way	Yes	No

International Mechanical Code Compliance

Sealed Drawings Provided when Needed	Yes	No	Every Space Ventilated	Yes	No
Ashrae 62	Yes	No	Outside Air Intake Openings Okay	Yes	No
IMC Design	Yes	No	Outside Air Exhaust Openings Okay	Yes	No
Location of Equipment Okay	Yes	No	Natural Ventilation Provided	Yes	No
Elevation of Ignition Source Okay	Yes	No	Mechanical Ventilation Provided	Yes	No
Public Garage	Yes	No	Amount of Supply and Return Air Near Equal	Yes	No
Clearance to Combustibles Okay	Yes	No	Transfer Air Required	Yes	No
Clearance from Grade Okay	Yes	No	Required Outdoor Air	_____	_____
Guards Required	Yes	No	System Designed for Actual Occupant Load	Yes	No
Appliances in Rooms	Yes	No	Ventilation of Uninhabited Spaces Okay	Yes	No
Appliances in Attic Spaces	Yes	No	Kitchen Range Hood Provided	Yes	No
Condensate Disposal Provided	Yes	No	Type 1	Yes	No
Auxiliary and Secondary Drains Okay	Yes	No	Type 2	Yes	No

Reviewer: _____

Date: _____