



AIR POLLUTION CONTROL DISTRICT

Louisville Metro Air Pollution Control District Open Records Request Form

As the regulatory agency for air pollution in Jefferson County, APCD maintains records documenting the activities at the District. The District makes these records available to the public under *Kentucky Revised Statutes (KRS) 61.870-61.884, the Open Records Policy of Louisville Metro Government, and APCD Regulation 1.08*. Office of Management and Budget staff will respond to you within three working days of receipt to inform you when the documents will be made available. Please note that not all of APCD records are available for public inspection as certain records qualify for exemption per KRS 61.878. OMB will provide the requested documents through email whenever possible. If your request requires a payment to OMB, that payment is required *PRIOR* to the release of records. Payment should be made to: Louisville Metro Office of Management and Budget. Payment must be made for the exact amount, submitted in cash or check. Please contact OMB to schedule an appointment to inspect records in person.

Please provide the information below to obtain records from APCD's databases

Requestor Contact Information

Requestor Name _____
Street Address _____
City / State _____
Postal / Zip Code _____
Requestor Email _____
Requestor Phone Number _____ Requestor Fax Number _____

Date _____

Business / Organization Name (if applicable) _____

Are you a media organization? Yes No

Will the record(s) be used for Commercial Purposes? Yes No

Is this request for an Environmental Assessment? Yes No

Preferred method of receipt: Electronic Paper Inspect in person

Select the type(s) of records:

Notices of Violations Investigations
Complaints Permits
Asbestos Other _____

Timeframe (MM/DD/YYYY): From: ____/____/____ To: ____/____/____

Please Provide Description of the Records or Specific Search Criteria:

Records are most easily retrieved by company name, address, and date.

Submit to:
Division of Open Records
Louisville Metro Office of Management and Budget
611 West Jefferson
Louisville, Kentucky 40202
Phone: 502-574-3211
openrecords2@louisvilleky.gov