



Louisville-Jefferson County Metro Government

Department of Codes and Regulations

Metro Development Center

444 South Fifth Street, Suite 100, Louisville, KY 40202-4314
 Telephone: (502) 574-3321 Fax: (502) 574-3997

All signs must be accompanied by hanging plans and site plans, including any other information required to issue a permit. The fee for a sign permit shall be \$50 for up to 50 square feet of sign face as defined in the Louisville/Jefferson County Land Development Code. The fee for signs over 50 square feet shall be \$50 plus \$1 per square feet over fifty square feet.

SIGN PERMIT APPLICATION

| | | | | | | |
|--------------|--|-------|--|----------|-----------|----------|
| Location | | | | | Est. Cost | \$ |
| Applicant | | | | Phone | | Lic. No. |
| Owner/Lessee | | | | | Phone | |
| Address | | | | Email | | |
| City | | State | | Zip Code | | |

Sign Detail

| | | | | | |
|----------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------|----------------------------|
| ID No. | | Decal No. | | Permit Fee | \$ |
| <input type="checkbox"/> Attached | | <input type="checkbox"/> Freestanding | | <input type="checkbox"/> Freestanding Directional | |
| <input type="checkbox"/> Small Freestanding (portable) | | <input type="checkbox"/> Banner | | <input type="checkbox"/> Projecting | |
| Illuminated | | LED | | Rate Change Per Second | |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | <input type="checkbox"/> *Video <input type="checkbox"/> No | |
| Height | | Width | | Thickness | Sq. Ft. |
| Wind Load (PSF) | | No. of Faces | | Pedestrian Clearance | Height to Highest Point |
| Building Information | | Wall: <input type="checkbox"/> Front <input type="checkbox"/> Rear <input type="checkbox"/> Right Side (facing front) <input type="checkbox"/> Left Side (facing front) | | | |
| Length | | Height | | Total Square Foot | |
| Existing Signs | | Are there any existing signs on this wall? <input type="checkbox"/> Yes (Photo Required) <input type="checkbox"/> No | | | If Yes, Total Square Feet: |

Sign Detail

| | | | | | |
|----------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------|----------------------------|
| ID No. | | Decal No. | | Permit Fee | \$ |
| <input type="checkbox"/> Attached | | <input type="checkbox"/> Freestanding | | <input type="checkbox"/> Freestanding Directional | |
| <input type="checkbox"/> Small Freestanding (portable) | | <input type="checkbox"/> Banner | | <input type="checkbox"/> Projecting | |
| Illuminated | | LED | | Rate Change Per Second | |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | <input type="checkbox"/> *Video <input type="checkbox"/> No | |
| Height | | Width | | Thickness | Sq. Ft. |
| Wind Load (PSF) | | No. of Faces | | Pedestrian Clearance | Height to Highest Point |
| Building Information | | Wall: <input type="checkbox"/> Front <input type="checkbox"/> Rear <input type="checkbox"/> Right Side (facing front) <input type="checkbox"/> Left Side (facing front) | | | |
| Length | | Height | | Total Square Foot | |
| Existing Signs | | Are there any existing signs on this wall? <input type="checkbox"/> Yes (Photo Required) <input type="checkbox"/> No | | | If Yes, Total Square Feet: |

In consideration of the approval of this application the undersigned hereby agrees to comply with sign standards stipulated on the Code of Ordinances. Also to indemnify and hold Louisville-Jefferson County Metro Government against any claim for damages to the person or property of anyone occasioned by, or in any way growing out of the erection of maintenance of said sign over said public way, and will defend all suits and pay all judgments therefore against Louisville-Jefferson County Metro Government. Special approval required if location in Preservation, Urban Renewal and River Front districts. Also in accepting this permit the owner or his authorized agent agrees to comply with all applicable zoning regulations for the zoning district in which said sign is to be constructed.

Signature of Authorized Agent
 (Property Owner or Lessee)

Date

*Video signs require Planning and Design approval based on the Land Development Code (LDC)

Supplemental Sign Application Form

| Sign Detail | | | | | | | | | |
|----------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------|---------------------------------------------------|----------------------------|----------------------------------------------------------|--|--|
| ID No. | | Decal No. | | Permit Fee | \$ | | | | |
| <input type="checkbox"/> Attached | | | <input type="checkbox"/> Freestanding | | <input type="checkbox"/> Freestanding Directional | | <input type="checkbox"/> Outdoor Advertising | | |
| <input type="checkbox"/> Small Freestanding (portable) | | | <input type="checkbox"/> Banner | | <input type="checkbox"/> Projecting | | <input type="checkbox"/> Other | | |
| Illuminated | | | LED | | Rate Change Per Second | | *Video | | |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Height | | Width | | Thickness | | Sq. Ft. | | | |
| Wind Load (PSF) | | No. of Faces | | Pedestrian Clearance | | Height to Highest Point | | | |
| Building Information | | Wall: <input type="checkbox"/> Front <input type="checkbox"/> Rear <input type="checkbox"/> Right Side (facing front) <input type="checkbox"/> Left Side (facing front) | | | | | | | |
| Length | | Height | | | | Total Square Foot | | | |
| | | | | | | | | | |
| Existing Signs | | Are there any existing signs on this wall? <input type="checkbox"/> Yes (Photo Required) <input type="checkbox"/> No | | | | If Yes, Total Square Feet: | | | |

| Sign Detail | | | | | | | | | |
|----------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------|---------------------------------------------------|----------------------------|----------------------------------------------------------|--|--|
| ID No. | | Decal No. | | Permit Fee | \$ | | | | |
| <input type="checkbox"/> Attached | | | <input type="checkbox"/> Freestanding | | <input type="checkbox"/> Freestanding Directional | | <input type="checkbox"/> Outdoor Advertising | | |
| <input type="checkbox"/> Small Freestanding (portable) | | | <input type="checkbox"/> Banner | | <input type="checkbox"/> Projecting | | <input type="checkbox"/> Other | | |
| Illuminated | | | LED | | Rate Change Per Second | | *Video | | |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Height | | Width | | Thickness | | Sq. Ft. | | | |
| Wind Load (PSF) | | No. of Faces | | Pedestrian Clearance | | Height to Highest Point | | | |
| Building Information | | Wall: <input type="checkbox"/> Front <input type="checkbox"/> Rear <input type="checkbox"/> Right Side (facing front) <input type="checkbox"/> Left Side (facing front) | | | | | | | |
| Length | | Height | | | | Total Square Foot | | | |
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| <input type="checkbox"/> Small Freestanding (portable) | | | <input type="checkbox"/> Banner | | <input type="checkbox"/> Projecting | | <input type="checkbox"/> Other | | |
| Illuminated | | | LED | | Rate Change Per Second | | *Video | | |
| <input type="checkbox"/> Yes <input type="checkbox"/> No | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | | | <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Height | | Width | | Thickness | | Sq. Ft. | | | |
| Wind Load (PSF) | | No. of Faces | | Pedestrian Clearance | | Height to Highest Point | | | |
| Building Information | | Wall: <input type="checkbox"/> Front <input type="checkbox"/> Rear <input type="checkbox"/> Right Side (facing front) <input type="checkbox"/> Left Side (facing front) | | | | | | | |
| Length | | Height | | | | Total Square Foot | | | |
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| Existing Signs | | Are there any existing signs on this wall? <input type="checkbox"/> Yes (Photo Required) <input type="checkbox"/> No | | | | If Yes, Total Square Feet: | | | |