

Step by Step Process



Check

if you are in a jurisdiction that allows ADUs by-right, with or without a Conditional Use Permit (CUP).

1. Identify Municipality & Zoning Authority
2. Check Regulations for size, height, location and site/ environmental constraints at LOJIC.org
3. Fill Out Application for Accessory Dwelling Unit



Contact

an architect, contractor, or builder to discuss plans and costs.



Discuss

funding or financing with a financial or lending professional to secure funding for the ADU build.



Submit

an ADU Application for Planning and Design Services review and approval. Planning and Design Services will review and determine if any additional review is required, for example preservation district or overlay review, or if any relief (variance) would be required.

If the proposed ADU does not meet the standards, a Conditional Use Permit (CUP) may be applied for. To view the CUP process visit <https://louisvilleky.gov/government/planning-design/boza-approved-applications>.



Submit

building permit, after approval from Planning and Design Services (PDS). Additional Resources to consider when submitting the building permit:

1. Construction review resources can be found <https://louisvilleky.gov/government/construction-review/resources>
2. Site plan must include dimensions, property lines and structures.
3. Construction Documents shall include, as needed, wall sections, roof sections, foundation, electric and plumbing.
4. Ground disturbance will require MSD approval. – Do you need new sanitary sewer connection? Are you in a combined sewer overflow area or floodplain?
5. Health Department approval is required for properties on septic.
6. Inspections may be required for foundation, framed rough-in, and final (certificate of occupancy).



Visit our website to learn more about ADU process in Louisville!

louisvilleky.gov/government/planning-design/accessory-dwelling-units

See more resources about ADUs by visiting www.aarp.org/ADU