



COMPLETE STREETS COALITION MEETING NOTES

METRO DEVELOPMENT CENTER, 444 S. 5TH STREET, ROOM 402, LOUISVILLE, KY
NOVEMBER 10, 2022 AT 11:30 AM

MINUTES

ATTENDEES:

VOTING MEMBERS

Jesse Bray
Aletha Fields
Lucas Frazier
Janet Heston
Dino Johnson
Elijah Lacey
David Orosco
Shannon Perez
Benjamin Putman
Patrick Smith
Joseph Spencer
Estela Valdez
Bill Wright

GOVERNMENTAL REPRESENTATIVES

Nate Keltch, *Co-Chair*
Louisville Metro Public Works
Amanda Deatherage,
Louisville Metro Public Works
James Graham,
Louisville Metro Public Works
Claire Yates,
Louisville Metro Public Works

OTHERS IN ATTENDANCE

None

HANDOUTS:

November 10, 2022 Meeting Agenda

CALL TO ORDER:

- A special meeting of the Complete Streets Coalition (CSC) was called to order at 11:30 am on November 10, 2022 by Nate Keltch, Governmental Co-Chair.

1) FINALIZE BYLAWS:

- Prior to the meeting, Nate Keltch sent the draft bylaws to all CSC members for review. He received comments back from several CSC members. He incorporated those comments into an updated draft and the meeting attendees discussed these changes.
- Areas of the bylaws that were discussed at length include:
 - Section 2.2: Functions
 - Section 3.1: General Membership Requirements
 - Section 4.3: Officer Duties
 - Section 5.1: Regular Meetings
 - Section 5.2: Special Meetings
 - Section 5.3: Voting Rights
 - Section 5.6: Quorum
- Meeting attendees spent most of the meeting revising the draft bylaws.
- Nate Keltch stated he would send out the current draft of the bylaws to the group for further review before the next CSC meeting is held.
- The plan is to elect officers and vote to approve the bylaws at the next special meeting.
- *There was no action needed.*

2) DISCUSS FUND PRIORITIZATION:

- A discussion was held regarding the funding assigned to this committee. The CSC will be voting on what projects to prioritize to be funded by the Traffic Calming Funds.



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- The language of the budget item is: ““Pedestrian safety and traffic calming improvements for local roads and minor arterials selected in partnership with the Complete Streets Coalition.”
- Prior to the next meeting, Nate Keltch will provide a map that Claire Yates has prepared that shows roadway corridors that are eligible to receive these funds, along with data that might help the CSC make decisions, such as crash data and Environmental Justice areas.
- Nate Keltch suggested that the CSC votes during the next meeting on what geographic areas to prioritize this funding for.
- Patrick Smith said he would like to have a basic understanding of costs of projects that could use these funds.
- Janet Heston suggested that it would be good for the CSC to conduct field visits to view the locations in person rather than looking at a map.
- Joseph Spencer said he would like the group to have a dialogue, instead of Public Works staff presenting them options for funding. He also requested access to resources, especially before meetings. He asked, specifically, to see long-term and short-term goals and how the CSC fits into the processes to meet those goals.
- Amanda Deatherage asked the voting members if they would like to receive recommendations from governmental representatives for funding priorities, or if governmental representatives should just provide data without making recommendations. She requested the group think about this and discuss this further at the next meeting.
- Benjamin Putman asked if the CSC will only be prioritizing projects on local roads and minor arterials. Nate Keltch answered, yes, at this time, the Traffic Calming funds are worded so that those are the only roads eligible. Nate also stated that the CSC will be reviewing Complete Streets Checklists for projects that are funded with other sources. Amanda Deatherage clarified that Public Works is interested in having the CSC help prioritize projects for other funding sources but wanted the CSC to focus on prioritizing the Traffic Calming funds first, before moving on to other funding sources.
- *There was no action needed.*

3) DISCUSS MEETING TIME & LOCATION:

- A discussion was held about when to host the next special meeting. The next meeting is tentatively scheduled for December 8, 2022. Nate Keltch will follow up with the group about meeting time and location.
- At the next meeting, the CSC will vote on when to schedule the regular monthly meetings.
- *There was no action needed.*

4) OTHER BUSINESS:

- Joseph Spencer declared that he is participating in this board as a private citizen; despite wearing his work uniform, he is here in non-pay status and is not representing his employer (United States Postal Service).
- *There was no action needed.*

The meeting adjourned at 12:36 pm.