



## COMPLETE STREETS COALITION MEETING

METRO DEVELOPMENT CENTER, 444 S. 5<sup>TH</sup> STREET, ROOM 101, LOUISVILLE, KY  
March 16, 2023 AT 11:30 AM to 12:30 PM

### Meeting Minutes

#### ATTENDEES:

##### VOTING MEMBERS IN ATTENDANCE

Benjamin Putman  
Ken Thompson  
Patrick Smith  
Aletha Fields  
Lucas Frazier  
Benjamin Putman  
Elijah Lacey  
Joseph B Spencer  
Jesse Bray  
Estela Valdez  
Janet Douglas Heston  
Shannon Perez  
Bill Wright

##### GOVERNMENTAL REPRESENTATIVES IN ATTENDANCE

Nate Keltch, *Co-Chair*  
*Louisville Metro Public Works*  
Amanda Deatherage,  
*Louisville Metro Public Works*  
James Graham,  
*Louisville Metro Public Works*  
James Maynard,  
*Louisville Metro Public Works*  
Alex Posorske,  
*Kentuckiana Regional Planning & Development Agency*  
Michael King,  
*Advanced Planning, Louisville Metro Government*  
Chris Butz,  
*Transit Authority of River City*

#### HANDOUTS:

- March 16, 2023 Meeting Agenda
- February 2023 CSC Meeting Minutes
- Draft Complete Streets Checklist
- Updated Bylaws
- Presentation on Checklist, Bylaws, and Projects

#### ITEMS

##### CALL TO ORDER 11:32 AM:

- A meeting of the Complete Streets Coalition (CSC) is called to order at 11:32 AM on March 16, 2023 by Patrick Smith Citizen Representative Co-Chair (CRC) of the CSC.

##### ADOPT MINUTES FROM PREVIOUS MEETING 11:40AM:

- Ben motioned to adopt February 18, 2023 minutes, Seconded by Lucas, Minutes approved



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### OLD BUSINESS

#### TIMING OF MEETINGS 11:40 AM:

- Pat Smith led a brief discussion on timing of meetings and consider the option of alternating between Thursdays in person and Thursdays completely virtual.
- Nathan suggested we meet in person quarterly
  - Pat suggested we have a hybrid meeting next month
  - Shannon proposed we shouldn't do hybrid meetings because it's difficult to hear
  - Janet agrees we should do two virtual meetings, and then one in person meeting
- The Coalition decided to do two consecutive virtual meetings, then one in-person meeting
- Next meeting will be April 14<sup>th</sup> at 11:30 AM, this will be a virtual meeting

#### COMPLETE STREETS CHECKLIST DEVELOPMENT 11:45 AM:

- Nathan Keltch presented on the process of the Complete Streets Checklist as defined by the Complete Streets Ordinance
- If the Coalition and staff cannot come to a resolution for a project, a resolution will be requested from the Director of Public Works who will then communicate the resolution to Public Works staff
- Pat Smith led discussion on the Complete Streets Checklist, and what should be included in future drafts
- Pat asked where we get public development proposals to review
  - Nathan explained Amanda is working on a project database to be used by the Complete Streets Coalition
- Pat asked how many reviews the Coalition might do annually
  - Nathan estimated approximately 20+
- Pat presented a simplified Engineering Checklist to help the Coalition analyze projects
- Benjamin suggested the Coalition should use the checklist for the Central Avenue project to see how the process works
- Jesse asked if the Coalition is able to work on projects related to private development
- Nathan explained the Planning Commission covers private development review, but he will note in Planning meetings when there are projects that the Coalition can potentially get involved with
- Nathan suggested the Coalition could form a subcommittee to meet periodically to review private development
  - Pat felt the Coalition needed more clarification because the Ordinance specifies that the Coalition should review public projects
  - Nathan explained the Coalition could possibly add to existing private developments by incorporating Complete Streets elements
- Janet asked if the Coalition can only chose potential projects from the project database
  - Nathan said the database will include project requests from the public also

#### UPDATE ON BYLAWS 12:04 AM:

- Pat Smith updated the CSC on the updated bylaws and the changes made by the Bylaws Subcommittee
- Ken motioned to approve changes to the Bylaws, Janet seconded, Motion carries

#### PREVIOUS TRAFFIC CALMING PROJECTS 12:05 PM:

- Pat Smith and Nathan Keltch updated the CSC on the progress made on the supported projects:

LOUISVILLE METRO PUBLIC WORKS

| 444 South 5<sup>th</sup> Street, Suite 400, Louisville, KY 40202 | PHONE 502-574-6447 |



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- North 35<sup>th</sup> Street
  - Construction is expected to begin before the next meeting
  - Joe suggested the Coalition take photos and have a media event for the project
- Central Avenue Traffic Calming
  - Berry Neighborhood Association meeting will be at South Louisville Community Center on April 6, 2023
  - Nathan has not heard back from Churchill Downs
  - Construction likely not to start until after Derby
- W Tenny Avenue
  - Community meeting March 23, 2023
- Big Ben Speed humps
  - Construction to begin shortly
  - Cost is only \$12,000
- Lone Oak Trail (not supported yet)
  - Engineer divided project into Sections A and B
    - Section A will cost approximately \$22,799
    - Section B will require encroaching on Right of Way
      - This section will cost approximately \$155,224
  - Pat clarified the current budget is allocated for traffic calming, not general safety
    - Janet responded that there is vehicle, bike, and pedestrian traffic to consider
  - Ken asked if the sidewalk would impede on the road
    - James clarified that it will not obstruct the road, but landowners will need to move fences or other improvements that conflict with the project
  - Pat suggested that we can compare this to the school zone projects and discuss this project in the next meeting
- There is \$189,000 remaining in the budget

### NEW BUSINESS

#### REMAINING TRAFFIC CALMING FUNDS PRIORITIZATION PROPOSAL 12:15 PM:

- Nathan Keltch, presented on a proposal to prioritize funds to implement curb extension within school zones.
- Janet suggested we focus on Jeffersontown High and Wellington Elementary
- Nathan demonstrated how to use the survey to prioritize funds
  - Coalition members should complete the survey within 2 weeks of this meeting
- Pat summarized that we'll consider the projects in more detail in the April meeting
- Nathan Keltch will present on options to collect Pre and Post project data in the April meeting

#### ADJOURN 12:30 PM



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- Ken motioned to adjourn the meeting, Joe seconded, Motion carries