

**Civilian Review and Accountability Board
Meeting Summary**

Wednesday, April 27th, 2022

Members Present: Kellie Watson, Chair; Scott Dickens; Barbara Haigler; Charles Keyes; Marianna Michael; Guillermo Sollano; Antonio Taylor; Denise Sears; Jennifer Green; and Turney Berry.

Guests and Staff: Edward Harness, Kattie Snow, Erin Spalding, and Ambra Hunter.

I. Welcome and Call to Order

Kellie Watson, Chair, called the virtual meeting to order and welcomed those in attendance. Chair Watson noted that since the agenda was not posted due to technical difficulties, there will not be any voting today. The vote for Vice Chair and approval of minutes will take place at the next meeting. Chair Watson did let everyone know that Turney Berry had accepted the nomination for Vice Chair.

II. Approval of the Agenda

No vote.

III. Review and Approval of Minutes from March 23rd, 2022

No vote.

IV. Discussion and Possible Action

a. Vice Chair elections

Tabled until next meeting on May 25th, 2022.

b. Update OIG staffing Training (IG Harness)

Ed Harness reported that office staff had been hired and introduced those present to the board and gave a description of everyone's previous experience. IG Harness reported that his staff had completed the same 16 hours of training that the board had gone through. In addition, everyone has started on their 40 hours of ride alongs. The investigators will be starting their Internal Affairs training tomorrow and it will continue over the next five weeks. After that is completed, the staff will be fully trained and able to start investigations as of June 1st, Green thanked everyone, and Chair Watson also shared her pleasure and excitement.

c. Budget update FY/23

Ed Harness noted that the budget questionnaires and our equity financial impact statements have all been submitted. The office's total budget will be just over a million dollars for the next fiscal year. About \$800,000 will be for staffing. The rest, \$250,000 will be for day-to-day operations for the agency and the board to include training. There is flexibility with the budget so it can be appropriated as needed. IG Harness will meet with Metro Council May 16th at 4pm in the council chambers to finalize the budget. Chair Watson asked if it included software, Mr. Harness said that the budget allowed flexibility for us to move line items around to pay for any needed software or other expenses.

d. Board Workshop (Chair Watson)

Chair Watson advised that she and Dr. Edwards are still working on dates for the workshop. It will be an in-person workshop. Jennifer Green asked if the plan was still for May or June, Turney Berry also wanted clarification. Chair Watson confirmed and asked everyone to update her with any additional dates that would not work. IG Harness said the OIG would pay for the workshop when an invoice was received.

V. Other Business

a. Hosting NACOLE National Conference 2023

IG Harness informed the board that the proposal was submitted to NACOLE and that each board member should have a copy. If Louisville is chosen as a finalist, there would be a site visit in May or June. Mr. Harness is confident we stand a good chance of being selected. Chair Watson asked if everyone had had a chance to look at the proposal and asked if anyone had questions. No one did. She encouraged everyone to attend if possible. Mr. Harness encouraged attendance at this year's conference in Fort Worth. Ambra Hunter will make arrangements for any board members interested. Denise Sears complimented IG Harness for offering to host NACOLE next year. Charles Keyes wanted to make sure there was room in the budget for board attendance and questioned if we would need to limit how many board members could attend. IG Harness responded that there is enough for fiscal year 2022 for the board to attend. If there is an issue moving beyond this fiscal year, IG Harness will make sure to appropriate and set aside enough money because it is a once-a-year, unique training for staff and board members. Chair Watson said it would also be a good opportunity to attend since we were interested in hosting next year.

b. Election for Vice Chair will be next session.

c. Virtual or in-person next month

Everyone that commented said they were supportive of in-person meetings. Antonio Taylor said that it was important for the work that the board wants to do to have in-person meetings whenever possible. Guillermo Sollano also said he thought in-person meetings

were important to the mission of the OIG and board. Since there were no dissenting opinions, Chair Watson said it would be an in-person meeting.

VI. Adjournment

Members agreed to continue discussion at the next meeting and were reminded that the next meeting is scheduled for Wednesday, May 25th at 3:00pm for an in-person meeting at the Mayor's Office, Rm 106.