

COVID-19 Vaccine Distribution Task Force Charter

Overview

Successful acquisition, distribution, storage, prioritization and administration of COVID-19 vaccines in Louisville will require careful planning and coordination between federal, state, and local government and non-government entities. The federal government controls approval, acquisition and distribution of vaccines to states and issues guidance on prioritization of who should receive the vaccine. States control distribution and prioritization of vaccine supplies to cities and localities. However, effective administration of vaccines, reporting of results, scheduling of second dosages, and numerous other logistical aspects of effective vaccine administration are left to local communities, including hospitals, pharmacies, community health centers, independent practitioners, private employers and local governments. In addition, states and localities will need to implement comprehensive education and communication strategies to assure the public on the importance, safety and effectiveness of receiving COVID vaccines.

COVID-19 Vaccine Distribution Task Force

The Vaccine Distribution Task Force is established to serve as a coordinating mechanism in Louisville to facilitate implementation of an effective communication, administration, and reporting vaccination plan for Metro Louisville. ***The primary purpose of the Task Force is to ensure that we have adequate capacity to distribute available vaccines to the community as quickly and efficiently as possible.*** Successful implementation of this plan will require a high degree of cooperation, communication, and active coordination among Louisville's hospitals, community health centers, pharmacies, local government, private employers, insurers and others.

Leadership. The COVID-19 Vaccine Task Force will be co-chaired by William Altman, consultant to the Louisville Department of Public Health and Wellness (DPHW) and DPHW's Associate Medical Director, Dr. Sarah Beth Hartlage. It is important to emphasize that DPHW's role in chairing the Task Force is facilitative and is not meant to assume responsibility for all aspects of vaccine administration in Louisville or interfere with the distribution or administration of vaccines by local entities such as hospitals and pharmacies in coordination with federal and state authorities.

Membership. The Vaccine Task Force will be comprised of representatives from Norton Healthcare, Baptist Health, University of Louisville Health, local Community Health Centers, pharmacies, physician and nursing groups, local employers, local insurers, science advisors, and others that may be added as needed. See attached list of Task Force members.

Specific Areas of Focus

- ***Vaccine Administration:*** Subject to distribution of vaccine supplies and guidance from federal and state authorities, the Task Force will share rapidly evolving information and develop a collaborative plan on how vaccine dosages will be received, stored, and delivered in phases over time throughout Metro Louisville. As information on supply and prioritization becomes available, the Task Force will coordinate on the details of delivering vaccines, including logistics around "last mile" delivery challenges and reporting. In addition, the Task Force will collaborate on the complex I-T issues involved with reporting, scheduling and monitoring second dose administration.

- *Vaccine Allocation:* Again, subject to guidance and requirements from federal and state authorities, the Task Force will address equitable allocation of vaccine supplies according to need, highest benefit, and health equity considerations. The Task Force will elicit community input on these important equity considerations. In addition, the Task Force will develop recommendations to the State on vaccine allocation priorities for Metro Louisville
- *Communication/Education:* The Task Force will coordinate with a separate Vaccine Communications Task Force on the content and delivery of a comprehensive community education program designed to assure the public and specific groups about the importance of getting vaccinated and the safety and effectiveness of vaccines.

Organization. The Task Force will meet regularly as a group, as often as circumstances dictate. In addition, the Task Force will establish workgroups to develop and implement plans in specific areas.

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Task Force Members

Co-Chairs

William Altman, Co-Chair, Consultant Louisville Department of Public Health and Wellness (LMPHW)

Sarah Beth Hartlage, MD, Co-Chair, Associate Medical Director, LMPHW

Hospital Systems

Steve Hester, MD, Chief Medical and Operating Officer, Norton Health

Jason Smith, MD, Chief Medical Officer, University of Louisville Health

Chuck Anderson, MD, Vice President and Chief Medical Officer, Baptist Health

Community Health Centers, Primary Care Physicians, and Nurses

Primary Care Association, Bill Wagner, Chair and CEO Family Health Centers

Greater Louisville Medical Society, Pat Purcell, MD

Delanor Manson, MA, BSN, RN, CEO, Kentucky Nurses Association

Employer, Insurer, and other Business/Healthcare Groups

Kentucky Health Collaborative, Randa Deaton, Chair

Greater Louisville, Inc., Sarah Davasher-Wisdom, CEO

Pharmacies

CVS, Kevin Kearney, Regional Director of Operations

Walgreens Lauren Adams, PharmD, Regional Healthcare Supervisor

Walmart Nemes Shah, PharmD., Regional Director, Health and Wellness

Kroger Pheli Roberts, RPh, Pharm D | Division Health and Wellness Leader

Science Advisors

Ruth Carrico, PhD DNP APRN CIC FSHEA FNAP, Professor, Division of Infectious Diseases, University of Louisville School of Medicine

Paul McKinney, M.D., Professor and Associate Dean, University School of Public Health and Information Sciences

Jon Klein, MD, Ph.D., FASN, James Graham Brown Foundation Chair in Proteomics, Vice Dean for Research, University of Louisville School of Medicine

Physician Advisors

Mark Burns, MD, Infectious Disease Physician, Assistant Professor, University of Louisville School of Medicine

Val Briones-Prior, MD, Primary Care and Internal Medicine, U of L Physicians, Louisville Board of Health member

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