

**LOUISVILLE METRO DEPARTMENT OF CORRECTIONS
LOUISVILLE, KENTUCKY**

EMPLOYMENT APPLICATION SUPPLEMENT

PRINT IN INK. Answer each question completely and accurately. Incomplete or false answers may lead to disqualification from consideration for employment. We ask that you complete this in order to comply with a variety of federal, state and local laws and ordinances that relate to the collection of background information on applicants for positions within law enforcement agencies. If you failed to provide a complete work history on your application, please provide that information on this supplement. We require that all applicants report any employment since high school and report all gaps in employment. This information is essential for a thorough evaluation of your work history. Applicants certified to the Louisville Metro Department of Corrections for pre-employment interviews will be required to take a polygraph examination to verify the information recorded on the submitted "Louisville Metro Department of Corrections Employment Application Supplement".

DATE: _____ **SSN:** _____

FULL NAME: _____

- 1) List below all Maiden Name(s) and Aliases previously used:

- 2) List below all addresses at which you have resided in the past five (5) years:

- 3) Please list the name, address, city, state and phone number of three (3) personal references:
1. _____
2. _____
3. _____

- 4) Please list below two (2) emergency numbers (with name) where you can be reached during the day.
1. _____
2. _____

- 5) Do you speak any language(s) other than English fluently? YES ____ NO ____
If YES, list the language(s) below.

- 6) Since the age of 18, have you ever been convicted of a crime? YES ____ NO ____
If YES, list the crime(s) for which you were convicted.

- 7) Since the age of 16, have you ever been issued any citations? YES ____ NO ____
 If YES, list the date of the citation(s), the offense(s) and the final disposition(s) of the offense(s).

- 8) During the past 5 years have you used, possessed or sold marijuana? YES ____ NO ____
 If YES, list the date and circumstances of each occasion of use, possession, buying or selling.

- 9) During the past 5 years, have you used, possessed, bought or sold any controlled substance or narcotic drug without a prescription, other than marijuana? YES ____ NO ____
 If YES, list the date and circumstances of each occasion of possession, buying or selling.

- 10) During the past 5 years, have you ever committed a violation of the law, other than traffic offenses, for which you have not been arrested and/or prosecuted? YES ____ NO ____
 If YES, list the date and circumstances of each violation of the law.

- 11) Did you list all employment and gaps in employment since high school? YES ____ NO ____
 If NO, list the employers or gaps in employment with the approximate dates of each.

- 12) Have you ever been terminated from a law enforcement or corrections agency? YES ____ NO ____
 If YES, list the agency, dates of employment and reason for termination.

I certify, under penalty of law, that the information given in this application supplement is correct and complete to the best of my knowledge. I am aware that, should investigation at any time show any falsification, I will not be considered for employment or, if employed, I will be dismissed and/or disqualified from future consideration for employment.

 Signature of Applicant

 Date

TEMPERAMENT ASSESMENT

The below list is indicative of what may be expected during the daily operation of a corrections facility. Please contemplate each question carefully before placing an "X" in the column indicating whether or not you would be willing to complete the task addressed in the statement.

	YES	NO
Weapons are not allowed in the confines of the facility. Are you comfortable working without a weapon where numbers of inmates are housed?	_____	_____
Officers are expected to carry a firearm under certain conditions, are you comfortable with the prospect of carrying and firing a firearm?	_____	_____
Are you willing to work all holidays that are not on your regular off days?	_____	_____
Do you believe you can set aside personal prejudices and be fair in dealing with inmates convicted of serious and/or violent crimes?	_____	_____
Due to seniority you will be assigned to work either the 3-11:25 p.m. or 11 – 7 a.m. shift with off days during the week. Are you willing to work every weekend, with your regular off days being during the week?	_____	_____
Are you willing to work any shift and or a double shift (16 hours) as needed to fill an emergency vacancy?	_____	_____
Are you willing to use reasonable force when necessary, such as to control disturbances, breaking up fights, etc.?	_____	_____
Are you willing to render first aid, including CPR to inmates who are sick or injured?	_____	_____
Are you willing to search inmates for things they are not allowed to have?	_____	_____
Are you willing to supervise inmates regardless of their sex while they are in the bathroom or shower area?	_____	_____
Are you willing to work in areas with inmates who are sick and who may have a contagious disease?	_____	_____
Are you willing to work in a noisy environment in which you may hear offensive language and see vulgar acts?	_____	_____
Are you willing and able to stand on your feet for 8 to 16 hours per day?	_____	_____
Are you willing to risk your personal safety to come to the aid of a fellow officer?	_____	_____
Are you willing to follow orders and respect a chain of command structure?	_____	_____
Are you willing to work in an environment in which you may be verbally or physically threatened?	_____	_____

Applicant Signature

Date