



**LOUISVILLE METRO HEALTH AND WELLNESS
COVID-19 DAYCARE REPORTING FORM**

Daycares, Childcares, and Pre-K schools should:

Report COVID-19 cases in students and staff to LMPHW by using this reporting form. **Please use one form per case.** Email the completed form to: daycarecovid@louisvilleky.gov and "Cc" your Daycare Representative at the State level within the same email. **Please continue to follow the isolation and quarantine guidance provided by Louisville Metro Health and Wellness and the Kentucky Department of Public Health.**

Facility Information	
Daycare Name:	
Daycare Address:	
Point of Contact:	
Phone Number:	
Email:	

Date Reported to LMPHW

of Positive Staff

of Positive Children

of Rooms Affected

Positive Case Information					
Case's Name:		Date of Birth:		Sex: (Male or Female)	Staff/Student:
Home Address:			Staff or Parent Phone #:		Race: (Mark "X") <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Native American <input type="checkbox"/> Other <input type="checkbox"/> Unknown
City:		Zip Code:	Classroom Affected:		
Date of Onset/First Symptoms:	Date of last attendance:	Date of Positive COVID-19 Test:		Ethnicity: (Mark "X") <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic	

NOTE: Contacts do NOT need to be reported.

Email completed form/information above to:
daycarecovid@louisvilleky.gov