

**LOUISVILLE/JEFFERSON COUNTY
METRO ETHICS COMMISSION MINUTES**

SPECIAL MEETING OF May 20, 2010

MEMBERS PRESENT

Ms. Thelma Clemons
Mr. Larry Grant, Acting Chair
Mr. Jonathan Ricketts
Ms. Terri Todd

OTHERS PRESENT

Ms. Janet Black

The Louisville/Jefferson County Metro Ethics Commission met on May 20, 2010 at Memorial Auditorium, Mr. Larry Grant, Acting Chair, called the meeting to order at 3:34 pm.

Mr. Grant opened the meeting to discuss changes to the Rules and Regulations as written by the Louisville/Jefferson County Metro Ethics Commission resulting from the amendments to **Ordinance 52, Series 2010**.

Mr. Grant guided the members through the changes that were made to update the language that would need to be changed. It was noted that all reference to the ordinance should be changed to read **Ordinance No. 52, Series 2010**.

SECTION 6-Complaints and requests for opinions by an Appointing Authority

Section 6.1-Language was added to read “**Any complaint under these rules does not include anonymous callers under Ordinance 66, Series 2009, under the Louisville Metro Government Ethics Tip Line.**”

Section 6.5-The date should be changed from fifteen days (15) to ten (10) to the amount of time that a complaint should be forwarded to the person alleged to have violated the Ethics Ordinance.

Section 6.6 & 6.9-The Commission discussed that all references to “person” as it relates to those covered under the ordinance should read as Metro Officer. The Notice of Hearing timeline was changed from twenty (20) days to ten (10) days.

EXHIBIT A and B (Forms for Advisory Opinions and Complaints)

Advisory Opinion-Footnote on Advisory Opinion form should be changed to read ¹Louisville/Jefferson County Metro Ordinance No. 52, Series 2010. The letter “r” should be added to read *Otherwise as defined in §21.01 Louisville Metro Ethics Ordinance 52, Series 2010*. A motion was made by Ms. Terri Todd to accept the change to the Advisory Opinion form and seconded by Ms. Thelma Clemons. The motion was approved.

Complaint Form-Mr. Johnathan Ricketts made a motion that the Commission should change footnote one to read “Complaint pursuant to Ordinance 52, Series 2010, Section §21.06, **Only**” and that footnote two should be “A Metro Office includes, etc.” The letter “r” should be added to read *Otherwise as defined in §21.01 Louisville Metro Ethics Ordinance 52, Series 2010*. Ms. Thelma Clemons seconded the motion. The motion was approved.

Discussion of process to hire an attorney

Mr. Grant informed the Commission concerning the need to hire an attorney. Ms. Lynne Fleming, Assistant Director of Human Resources that it would be the Ethics Commission’s responsibility to seek counsel for representation. Mr. Ricketts informed the members of the Commission that he would be willing to write the RFP to begin the process. Mr. Ricketts asked Ms. Black if she would forward a template of a RFP used by Metro Government in their RFP bid process.

Mr. Grant, in reviewing the ordinance, reported that one of the new requirements for the Ethics Commission is to submit an annual report to the Metro Council Clerk no later than July 31st of each fiscal year covering back to June 30th of the previous year. Mr. Ricketts replied that he thought sending a cover letter along with a copy of the agendas and minutes of each meeting would be sufficient for the annual report the Council with the information.

On a motion by Mr. Jonathan Ricketts and seconded by Ms. Thelma Clemons, the meeting adjourned at 4:33pm.