

## **Requirements for Venues and Event Spaces**

In addition to the Healthy at Work [Minimum Requirements](#), **venues and event spaces** must meet the requirements below in order to reopen and remain open.

Venues and event spaces are typically commercially operated places including, but not limited to:

- convention centers,
- hotel ballrooms and conference centers,
- music and concert halls,
- professional and amateur sporting/athletic stadiums and arenas,
- wedding venues,
- fairs, festivals, carnivals, and
- any other commercially operated events organized for >50 persons occurring at indoor and/or outdoor venues and event spaces.<sup>1</sup>

### **Social Distancing Requirements**

**Venues and event spaces must:**

- Limit the persons present, not including employees, in any venue or event space to 60% of the maximum permitted occupancy capacity of the venue or event space. All individuals in the venue or event space must be able to maintain six (6) feet of space from everyone who is not a member of their household. If the venue or event space is not able to maintain six (6) feet of space between attendees or households at 60% capacity, the venue or event space must limit the number of individuals in the area or space to the greatest number that permits proper social distancing. Additionally, venues and event spaces should plan for and encourage attendees to appropriately social distance.
- Minimize the use of any waiting areas.
- Make reservations and/or sell tickets over the online or by phone to the greatest extent practicable. For those facilities that cannot use exclusively online or telephone reservations/ticketing/sales, the facility should install floor and/or wall decals for cashier queuing areas to demark safe waiting distances of a six (6) feet minimums. Ticketing, admission, and registration employees and/or volunteers should be shielded by glass or plexiglass and use appropriate personal protective equipment to the greatest extent practicable.

<sup>1</sup> Venues and event spaces requirements do not supersede or replace [Healthy at Work Youth Sports and Athletic Activities Guidance](#).

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- Maintain a record of persons and their contact information, telephone number preferred, attending the event and cooperate with state and/or local public official request(s) to notify attendees if the event is linked by contact tracing to high risk of COVID-19 exposure.
- Follow the [Healthy at Work Requirements for Restaurants and Bars](#) if they operate restaurants, snack bars, any form of dining service, or bars as a component of the event.
- Follow the [Healthy at Work Requirements for Retail Businesses](#) if they operate retail stores or sales as a component of their facility and/or event.
- Promote social distancing between performers during any live performances.
- Develop and implement a plan and protocols to create transmission barriers, where possible, and promote and enforce social distancing; implement touchless solutions, where practical; and enhance and promote sanitation and hygiene practices.
- Promote safe and healthy experiences by following the [Healthy At Work Minimum Requirements](#), to the greatest extent practicable.

## **Venues and event spaces should:**

- Conduct events via-drive-in whenever possible and encourage attendees remain in their vehicles except as necessary to use food, merchandise, and restroom facilities.
- Promote and enforce social distancing and masking requirement when attendees and staff are in close proximity or passing by one another; develop one-way traffic routes/patterns; and demarcate social distancing signage to avoid excessive congregation between attendees.
- Require exhibitions, table, and/or booth placements to allow for 6' between fellow exhibitors. When possible, exhibitors are encouraged to use a physical barrier to create distance from attendees.
- Ensure employees and volunteers strictly follow social distancing protocols and wear face masks at all times, unless they are more than six (6) feet away from anyone else or doing so would put their health or safety at risk.

## **Cleaning and Disinfecting Requirements**

### **Venues and event spaces must:**

- Develop and implement a plan and procedures to ensure the facility, including offices and workstations, are properly cleaned and ventilated routinely.
- Encourage employees, volunteers, and attendees to frequently wash their hands and/or use hand sanitizer that should be provided by the employer or event organizer.

- Ensure cleaning and sanitation of frequently touched surfaces (e.g., doorknobs or handles, buttons, rails, rental equipment, and counter tops) with appropriate disinfectants. Appropriate disinfectants include EPA registered household disinfectants, diluted household bleach solution, and alcohol solutions containing at least 60% alcohol.
- Close areas prone to frequent touch that cannot be properly sanitized on a routine basis (e.g., ball pits, foam block pits, etc.)
- Ensure employees wipe their workstations down with disinfectant at the end of their shift or at any time they discontinue use of their workstations/cash register for a significant period of time.
- Provide disinfecting wipes or other disinfectant at shared equipment.
- Establish a cleaning and disinfecting process that follows CDC guidelines when any individual is identified, suspected, or confirmed COVID-19 case.

#### **Venues and event spaces should:**

- Avoid or minimize use of cleaning procedures that could re-aerosolize infectious particles. This includes, but is not limited to, avoiding practices such as dry sweeping or use of high-pressure streams of air, water, or cleaning chemicals.

### **Personal Protective Equipment (PPE) Requirements**

#### **Venues and event spaces must:**

- Ensure appropriate face coverings are used by employees whenever they are within six (6) feet of anyone else, so long as such use does not jeopardize the employees' health or safety. Facilities and businesses must train employees when to use PPE, what PPE is necessary, and how to properly put on, use, and remove PPE.
- Provide gloves to employees and/or volunteers whose routine job duties include cleaning equipment, workspaces, and other high-touch areas of the business.
- Pursuant to Executive Order 2020-586 and 902 KAR 2010E, which are attached to this document, all venues and event spaces must ensure that all customers, vendors, contractors, and any other member of the public who enters the premises wear a face covering so long as they are not subject to any of the exemptions listed in the Executive Order.
- If any person attempts to enter the venues and event space without a face covering, the venues and event space must inform them of the requirement to wear a face covering. If the individual refuses and is not subject to any of the exemptions listed in the Executive Order, the individual must not be permitted entry onto the premises.
- If an individual who was previously wearing a face covering removes it while on the premises and not

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subject to any of the exemptions listed in the Executive Order, the venues and event space must ask them to put it back on. If the individual refuses to do so, the venues and event space must not provide them service and must ask them to leave.

- Venues and event spaces who fail to follow these requirements of the Executive Order will be subject to a fine and may also be subject to an order from a local health department or the Labor Cabinet requiring immediate closure.

## **Training and Safety Requirements**

### **Venues and event spaces must:**

- Place conspicuous signage at entrances and throughout the facility or space alerting staff and patrons or attendees to the required occupancy limits, six feet of physical distance, and face covering requirements. Signage should inform employees, volunteers, and attendees about good hygiene and new practices.
- Venues and event spaces should, to the greatest extent practicable, implement hours where service can be safely provided to constituents at higher risk for severe illness per [CDC guidelines](#).

### **Venues and event spaces should:**

- Inform employees, volunteers, and attendees in groups particularly vulnerable to COVID-19 (individuals with conditions identified by the CDC as higher risk or those over 65 years old) that public health experts recommend that you continue to avoid any in-person gatherings and remain Healthy At Home.
- Ensure employees are informed that they may identify and communicate potential improvements and/or concerns without threat of retribution in order to reduce potential risk of exposure at the workplace.