



**PUBLIC HEALTH AND WELLNESS
LOUISVILLE, KENTUCKY**

GREG FISCHER
MAYOR

SARAH MOYER, MD, MPH
DIRECTOR

May 13, 2019

Dear Food Vendor for the Kentucky State Fair:

The Kentucky Food Safety Branch and Louisville Metro Department of Public Health & Wellness welcome you to the 2019 Kentucky State Fair!

To help ensure food safety and decrease the risk of food borne illness during the KY State Fair, we require a **temporary food service permit** for any vendor who samples or serves food. Requirements to operate a temporary food service concession are enclosed. Attendance at our **food safety training class** also is required. The one-hour temporary food safety training class will be taught in Freedom Hall VIP room #2. A list of dates and times is attached. Each concession is required to post the temporary food service permit and food safety training certificate.

Please note that the cost for a temporary food permit has increased by \$80. This is due to the creation of a local permit fee that was enacted by Louisville Metro City Council last year. The new local fee became effective January 1, 2019.

There are 3 ways to obtain a temporary food service permit:

1. Online: <https://louisvilleky.wufoo.com/forms/s5bndke15nbtg/>
2. In person at the Health Department, 400 E. Gray St., M-F, 8:00 a.m.-5:00 p.m.
3. In person, before & during the state fair, Freedom Hall, VIP room #2, on the following days & times:
 - Tues. August 13th, 1p.m.-4:30 p.m.
 - Wed. August 14th, 8 a.m. – 4:30 p.m.
 - Thur. August 15th, 8 a.m. – 4:30 p.m.
 - Fri. August 16th, 8 a.m.-12:00 p.m.

Permit prices: 1-3 consecutive days- \$130, 4-7 consecutive days- \$155, 8-14 consecutive days- \$180

The KY Food Safety Branch and Louisville Metro Department of Public Health & Wellness wish you a successful venture at the KY State Fair. Please contact janet.miller@louisvilleky.gov or call (502) 574-6650 if you have any questions.

Sincerely,

Janet Miller

Janet Miller
Supervisor, Louisville Metro Food Safety Program



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