

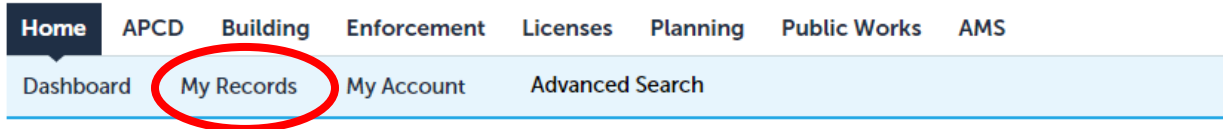
To pay for a permit you have previously applied for, go to the “My Records” tab on the front page of the portal.

Attention builders/contractors:

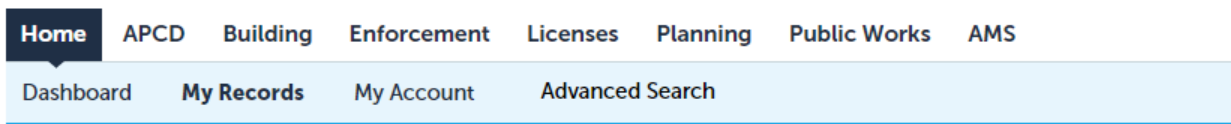
Building permits are listed under the **Building** tab below. Building, contractor, special event & business

For Special Events or Fireworks Permits:

To apply for a permit, please click on the “Licenses” tab.



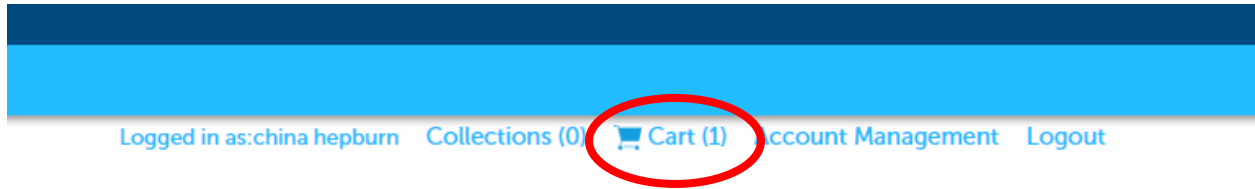
To select a building permit for payment, expand your list of building permits to view all of your applications. To add one to your cart, click the check box to the left of the record and then click “Add to Cart”



A screenshot of the 'Building' section of the portal. A blue header bar contains a dropdown arrow and the word 'Building'. Below the header, there is a row of links: 'Showing 1-5 of 5 | Download results | Add to collection | Add to cart'. The 'Add to cart' link is circled in red. Below this is a table with the following data:

<input type="checkbox"/>	Date	Record Number	Record Type	Project Name	Address	Status
<input type="checkbox"/>	2/17/2019	RES-NEW-19-00861	Residential New	11117 Remembrance lane Lot 68 Heritage creek	11115 FANTASY TRL, HERITAGE CREEK KY 40229	Plan Review

You can now go to your shopping cart in the upper righthand corner of the screen to view and pay for your permits.



Special event & business related applications are located under the Licenses tab.

Click "Checkout" to go to the payment page

Cart

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 1: Select item to pay

Click on the arrow in front of a row to display additional information. Items can be saved for a future checkout by clicking on the Save for later link.

PAY NOW

6302 APEX DR, 40219
1 Application(s) | \$180.00
▶ HVAC Commercial
19TMP-004060 Total due: \$180.00

Total amount to be paid: \$180.00
Note: This does not include additional inspection fees which may be assessed later.

Checkout » **Edit Cart »** **Continue Shopping »**

Fill out your credit card information and click "Submit Payment" to pay and generate your receipt.

Payment Options

Amount to be charged: \$180.00

- Pay with Credit Card
 Pay with Bank Account

Credit Card Information:

* Card Type: * Card Number: * Security Code: ⓘ

--Select--

* Name on Card: * Exp. Date:

01 2020

Credit Card Holder Information:

Auto-fill with china hepburn

Country:

United States

* Street Address:

* City: * State: * Zip:

--Select--

* Phone:

E-mail:

[Submit Payment »](#)