



Louisville-Jefferson County Metro Government
 CONSTRUCTION REVIEW DIVISION
Department of Codes and Regulations
 444 S. 5th St. – Louisville, KY 40202
 Phone: 502.574.3321 Web Site: louisvilleky.gov/government/construction-review

BUILDING PERMIT APPLICATION

I hereby certify that I am the owner of record or the owner of record authorizes the proposed work and that I have been authorized to make this application as their authorized agent. I understand that any false or inaccurate information on this application or the approved plans may result in revocation of the permit under Kentucky Building Code. No deviation of the approved plan is allowed without approval by this office.

 *Signature of Owner or Agent _____
 *Date

*Project Location: Street Address _____ City _____ State _____ Zip _____

*Is this an infill lot? Yes No

*Has this property received any PDS Approval?
 Yes No

***REQUIRED ITEMS TO BE ATTACHED:**

- SITE PLAN (With setbacks shown) CONSTRUCTION PLANS (How it will be built)
 MSD ESPC FORM (For any soil disturbance) MSD FLOOD PERMIT WITH MOE (If in flood zone)

***Project Type** (Type and Work Type both to have boxes marked)

Type: Commercial **OR** Residential

Work Type: Addition Alteration/Renovation New Structure New Structure w/Parking Change of Use

***Project Description** _____

No. of Units:	No. of Bedrooms:	Height:	*Square Footage:	*Estimated cost of improvement:
_____/_____ <i>Existing/Proposed</i>	_____/_____ <i>Existing/Proposed</i>	_____/_____ <i>Existing/Proposed</i>	_____ <i>Total Square Footage of Project</i>	_____ <i>Do not include Electrical, Plumbing, HVAC, or Land</i>

*Applicant Name: _____ *Email: _____

*Applicant Type: Architect Engineer Contractor (License # _____) Home Owner
Attach Required Affidavit

*Address: _____ *Phone: _____
Street Address

City State Zip Mobile: _____

 *Owner Name: _____ *Email: _____

*Address: _____ *Phone: _____
Street Address

City State Zip Mobile: _____

*****Notice*****

ANY PROJECT THAT HAS THE FOLLOWING WORK TO BE PERFORMED IS NOT INCLUDED NOR APPROVED WITH THIS APPLICATION - A SEPARATE APPLICATION IS REQUIRED TO BE COMPLETED AND SUBMITTED!

Electrical, HVAC, Fireplace, Pool, Demolition/Wrecking, Moving a Structure, Fire Detection, Fire Suppression, Mechanical Refrigeration, Parking Lot/Landscaping, Range Hood, or Signs

For Office Use Only

Application Number: _____

Reviewer: _____

(* denotes a required field.)

Revised 3-1-2022



SOLICITUD DE PERMISO DE CONSTRUCCIÓN

Por la solicitud presente certifico que soy el propietario del registro o que el propietario del registro autoriza el trabajo propuesto y que he sido autorizado para presentar esta solicitud como su agente autorizado. Entiendo que cualquier información falsa o inexacta en esta solicitud o en los planos aprobados puede resultar en la revocación del permiso según el Código de Construcción de Kentucky. No se permite ninguna desviación del plan aprobado sin la aprobación de esta oficina

 *Firma del Propietario o Agente

 *Fecha

*¿Es este un lote de relleno? Sí No

*Ubicación del proyecto: Dirección de la calle _____ Ciudad _____ Estado _____ Código Postal _____

*¿Ha recibido esta propiedad alguna aprobación del PDS?

Sí No

***ARTÍCULOS REQUERIDOS CON LA SOLICITUD:**

- PLANO DEL SITIO (Se muestran los contratiempos) PLANOS DE CONSTRUCCIÓN (Cómo se construirá)
 FORMULARIO MSD ESPC (Para cualquier alteración del suelo) PERMISO DE INUNDACIÓN MSD CON M.O.E. (Si en zona de inundación)

***Tipo de proyecto** (Tipo y Tipo de trabajo deben tener casillas marcadas)

Tipo: Comercial **R** Residencial

Tipo de trabajo: Adición Alteración/Renovación Nueva Estructura Nueva estructura con estacionamiento Cambio de uso

***Descripción del Proyecto** _____

Nº de Unidades: _____

Nº de Dormitorios: _____

Altura: _____

***Pies cuadrados:** _____

***Coste estimado de mejora:** _____

 Existente/Propuesto

 Existente/Propuesto

 Existente/Propuesto

 Pies cuadrados totales del proyecto

 No incluya Electricidad, Plomería, HVAC o Tierra

*Nombre de solicitante: _____ *Correo electrónico: _____

*Tipo de solicitante: Arquitecto/a Ingeniero/a Contratista(Licencia # _____) Propietario de casa
 Adjunte la declaración jurada requerida

*Dirección: _____ *Teléfono: _____
 Dirección de la calle

 Ciudad Estado Código Postal Celular: _____

 *Nombre de Propietario: _____ *Correo electrónico: _____

*Dirección: _____ *Teléfono: _____
 Dirección de la calle

 Ciudad Estado Código Postal Celular: _____

*****Aviso*****

CUALQUIER PROYECTO AL CUAL SE DEBA REALIZAR DE LOS SIGUIENTES TRABAJOS, NO ESTÁN INCLUIDOS NI APROBADOS CON ESTA SOLICITUD. ¡SE REQUIERE COMPLETAR Y ENVIAR UNA SOLICITUD POR SEPARADO!

Eléctrico, HVAC, Chimenea, Piscina, Demolición, Mover una estructura, Detección de incendios, Supresión de incendios, Refrigeración mecánica, Estacionamiento/Jardinería, Campana extractora o Letreros

Solo para uso de oficina

Application Number: _____

Reviewer: _____

(* denota un campo requerido.)

Revisado 3-1-2022

Building & Tent Permits

1. The permit fees for new construction, additions, complete alterations of an entire building, tents and other temporary structures and change of Kentucky Building Code Use Group Classification permits shall be calculated according to the following table.

Kentucky Building Code Occupancy type	Fee per square foot
Assembly	\$.16
Business	\$.15
Educational	\$.14
Factory	\$.15
High hazard	\$.16
Institutional	\$.15
Mercantile	\$.15
Residential - 1 & 2 Family	\$.105
Residential - other	\$.15
Storage	\$.14
Utility; miscellaneous	\$.13
Tents	Per schedule set by KBC, Section 430

2. Square footage shall be based on the number of square feet on every floor, including all finished portions of basements, calculated to the outside of the exterior walls.
3. The fee for partial alterations, structures other than buildings, or any type of work that the square feet cannot be calculated; the fee shall be calculated by a reasonable estimated cost to be submitted by the applicant and verified by the Department. The fee shall be \$50 plus \$2.50 per \$1,000 of estimated cost. The Department may ask for factual verification of presented estimated costs, when appropriate.
4. Any permit issued by the Department for which the Commonwealth of Kentucky is responsible for conducting the required building inspections, shall be ½ the normal amount.
5. A plan review fee shall be charged for all applications that are reviewed without issuance of a building permit or requested refunds for issued permits. The plan review fee shall be a minimum \$30 or one third (1/3) the normal permit fee, whichever is higher.
6. Fast-track elective. For permit applicants seeking early site/ foundation, shell and/or phased approval prior to full review of complete set on construction documents, the fee for foundations as listed in item (7) listed below shall apply; however, shell permits and phased work will be charged the full fee using the table listed in item (1). The following interior finish work or phased work will be charged the full fee using the table listed in subsection (1).
7. The fee for a "foundation only" permit shall be \$75 for single family dwellings & their accessory structures and \$125 for all other uses.
8. Permit fees for metro owned property projects may be waived by agreement of the Director of Public Works and Assets and the Director of Office of Construction Review/ Develop Louisville (formerly Codes & Regulations).
9. The administrative fee for a Certificate of Use and Occupancy without issuance of an associated building permit shall be \$75.
10. No building permit fee calculated under this section shall be less than \$75.
11. The fee for any additional inspections not covered by the initial permit fee shall be \$40. The Department shall have the right not to issue any additional permits to the applicant until the additional inspection fees have been paid in full.
12. Before a building permit is issued by the Department for a one or two family residential construction project or a multi-family residential construction project, the Department shall conduct a search of its records to determine if the applicant has any unresolved or uncured and outstanding Building Code violations. If the applicant has no such unresolved or uncured and outstanding Building Code violations, then the Department may issue the building permit, if otherwise appropriate. If the applicant has unresolved or uncured and outstanding Building Code violations prior to the issuance of a Certificate of Occupancy, the Department shall not issue a building permit until such time as all the outstanding Code violations are removed, cured or corrected by the applicant. (revised 6/8/2023)